

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held August 17, 2017 at the Village Gym. The meeting was called to order at 6:35 p.m. by Supervisor Stelmashuck.

Present: Stephen Stelmashuck, Supervisor
John Dunham, Councilor
Carra Watson, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

Excused: G.R. Horning, Councilor

Also Present: L.J. Harvey, Fire Chief; Craig Petit, Hwy Sup't; Doug Jordan, PL Brd Member; Rich Lopitz, Assessor; Paul Baxter, Tug Hill Rep; Barb Tyo, James Peet, and Erin Barger.

APPROVAL OF MINUTES:

August Minutes: A motion was made by Councilor J. Horning, seconded by Councilor Dunham to approve the August Minutes as received. Roll taken...motion carried.

SUPERVISOR'S REPORTS:

Supervisor's Financial Report: The Supervisor's Financial Report was reviewed by the Board and filed with the Clerk.

Revenue Reports: The Regular and Justice Revenue Reports were reviewed by the Board and filed with Clerk.

August Calendar: The September Calendar was waived until the August Workshop.

COMMISSION REPORTS:

CARPP Committee: Councilor Watson stated that she was unable to attend, but she was told that it was successful.

Supervisor Stelmashuck stated that he thought Old Home Days was a success and there were a lot of vendors in attendance.

Emergency Services, Engineering and Public Safety: Councilor Dunham asked if the McFee Ambulance Contract expires this year. The contract should be reviewed at Budget Time. Councilor Dunham also stated that there are 9 new Members on the Water Committee. The Water Committee is hoping to have an Informational Meeting the end of September.

Budgeting, Financial Affairs, and Personnel: Councilor J. Horning stated that had nothing to report at this time.

General Gov't & Policy:

Tug Hill Workshop on the Town Budget Process: The workshop will be held on August 21st, 2017 at 7:00 p.m. at the Village Gym in Parish.

August 24th, 2017 at 7:00 p.m. a Budget process Workshop will be held in Martinsburg. Laird Petrie will be the presenter in both workshops.

Supervisor Stelmashuck reported to Barb Tyo and James Peet that Town Attorney Genant is still working on the variance issue.

Supervisor Stelmashuck stated that he is hoping that more information will be available prior to the September Meeting. Cyber Security was discussed.

Infrastructure & Public Facilities:

Councilor G.R. Horning was excused so a report will be given at a later time.

Highway Report:

Hwy Sup't Petit gave the following report:

Currently, the Hwy Department has been completing the Summer Road Projects.

Auction International has sent a check for the Bantam and scrap metal.

The county has a proposed pilot program for the Snow Agreement. They will pay \$5,000.00 per mile for plowing county roads. The Town's that participate with the Pilot Program will receive 25% in October and 75% in February.
Discussion was held regarding possibly the Pilot Program being mandated.

Pilot Program: A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to agree to participate with the County Pilot Program for the Snow and Ice Agreement paying the Towns \$5,000 per mile for plowing County Roads. Roll taken... motion carried.

Time Clock: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to purchase a new Time Clock for the Highway Department. Roll taken... motion carried.

Discussion was held regarding having stone hauled in by the Highway Department versus having the company haul in stone. Hwy Sup't Petit stated that he had compared prices between the company hauling the stone or the Hwy Dept. and there was a substantial savings with the Hwy Sup't hauling the stone. Hwy Sup't Petit will provide information regarding cost of hauling.

Clerk's Report: Clerk Reader submitted a Clerk's Report and Dog License Report for July, 2017.

Assessor's Report: Assessor Lopitz gave the Assessor's Report.
Supervisor Stelmashuck stated that he had received notification from the State ORPS verifying that the Town's Equalization Rate is at %100.
Assessor Lopitz stated that he has been busy with general clerical duties to try and keep up. Assessor Lopitz attended a Small Claims Case in Oswego, however it was adjourned because requirements for processing and filing the claim was not followed.

CEO/ZEO Report: CEO Bennett submitted a written CEO Report.
Supervisor Stelmashuck reviewed CEO Bennett's Report.
Discussion was held regarding CEO Bennett's absence from the Planning Board Meetings.
Supervisor Stelmashuck stated that he would meet with CEO Bennett and inquire why he is not attending.

Planning Board Report: The July Minutes were submitted by Clerk, Lynn Wood.
Also, a Planning Board Report was submitted by Planning Board Chair Scriber.

Fire Chief's Report: Fire Chief Harvey gave the Fire Report for July, 2017.
Fire Chief Harvey reported that their last BBQ Chicken was successful and they will be holding a Boot Drive on Sept 1st, 2017.
Fire Chief Harvey was asked by Councilor J. Horning why the Fire Dept. was not holding a Car Show this year.
Fire Chief Harvey responded that the Car Show was not scheduled due to lack of participate in entries and attendance. The Car Show was a lot of work and the membership voted to take a year off. Possibly some other Fund Raisers will be held.

Tug Hill Circuit Rider's Report: Paul Baxter, Tug Hill Rep. gave the following report:
There will be a Town Budget Process Workshop on Monday, August 21, 2017 at the Parish Village Gym. The date of the Tug Hill Local Conference has been set for Thursday, March 29, 2018 once again at Jefferson Community College. Paul attended the July 26th Meeting of the Oswego County Shared Services Panel.
The CNY Development Council will meet next Friday, August 25th. They are scheduled to meet at the SUNY Oswego Metro Center in Syracuse.
The next Tug Hill Meeting of the Tug Hill Commission has been scheduled for Monday, September 18th, at 10:00 am at the Orwell Town Hall.
The Tug Hill Commission is planning its Annual Meeting and dinner on Thursday, November 2 at the Boonville VFW.

Paul provided technical assistance to the Codes Office.

Paul Also proved information from NYMIR's Spring 2015 Newsletter regarding Cyber Insurance. Paul stated that he was not aware of any municipality in our area that has purchased Cyber Insurance.

Supervisor Stelmashuck stated that the new copier is hooked up to all computers and can utilize all features except for the clerk's computer as it is too old to connect to the scanning device.

Paul will schedule a time to switch the clerk's computer to the DEC Computer as it is newer.

Paul stated that he will also put the Town's Water Committee on the Town Website to keep the public informed of the progress of the project.

OLD BUSINESS:

Other: Councilor J. Horning asked if there was any more information on the Jarvis Property.

Supervisor Stelmashuck stated that possibly a legislator is getting involved in the situation. Supervisor Stelmashuck stated that he would touch base with Attorney Genant.

NEW BUSINESS:

Vacancy on the ZBA: A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to accept the resignation of Tom Olmsted effective immediately on the ZBA, appointing Michael Mueller, Alternate to fill his unexpired term until 12/31/2017. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to advertise to fill the ZBA Vacancy beginning 1/1/2018 and term to expire on 12/31/2020. Roll taken...motion carried.

Vacancy on Planning Board: The term is currently filled by Kevin Dwyer, a Village Board Member. Supervisor Stelmashuck will notify the Village regarding the expiration of the term.

Additional Deputy Clerk Position: A motion was made Supervisor Stelmashuck, seconded by Councilor Dunham to appoint Venita Ackley as a Deputy Town Clerk @ \$10.00 per hour as needed. Roll taken...motion carried.

Supervisor Stelmashuck stated that Venita Ackley is currently an employee and serves as Cemetery Coordinator.

Vacancy on BAR: A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to advertise for the vacancy on the BAR as of 9/30/2017 as Kevin Dwyer's term will expire. Roll taken...motion carried.

CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:

Letter from Assembly Member Barclay.

Notice from Food Pantry-Expanded Hours. The Food Pantry is located at New Hope Prespretarian Church.

MEETING OPEN TO THE PUBLIC:

Doug Jordan, Planning Board Member thanked Clerk, Kelly Reader for her hard work updating the Planning and Zoning Board Minute Books.

James Peet stated that he wanted to let the Board know that he thought the Highway Department was doing a good job.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #187-#205 for a total warrant of \$8,193.29. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Watson to approve the claims to the Highway Fund, those being claims #184-#204 for a total warrant of \$29,009.67. Roll taken...motion carried.

Executive Session: A motion was made by Supervisor Stelmashuck, seconded by Councilor Horning to take a 3 minute recess at 7:25 p.m. and then enter into Executive Session to discuss personnel and possible litigation. Roll taken...motion carried. Clerk Reader was asked to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn from Executive Session to the Regular Meeting at 7:30 pm. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor Watson to adjourn at 7:35 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk