

**Minutes of the Parish Town & Village Planning Board
And Conservation Advisory Council
Parish Village Gym
August 22, 2016 at 7 PM**

Regular meeting was called to order at 7:00 pm.

Roll Call was called:

Present:	Bill Scriber, Chairman	Kevin Dwyer
	Paul Gage	Paul Baxter
	Jennifer Reeher	Lynn Wood, Clerk
	Doug Jordan	
	Ben McDonald	

Minutes for July 25, 2016 meeting.

Motion to accept the minutes was made by Paul Gage and Doug Jordan second.

All in favor.

Motion carried.

Communications

- Bill Scriber passed around the Zoning report to the Board Members.
- Bill Scriber had requested George Bennett, Codes Officer via email to attend this month's meeting with no response. George was not in attendance but will be asked to attend next month's meeting (September) as there are issues to discuss.
- Kevin Dwyer stated there was also a Town & Topics submitted.

Report of Committee

- Paul Baxter reported that they are in the process of figuring out the training session for the Zoning Board for this fall. There will be training notices coming out for September, October and November. If there are any particular topics anyone would like to see they are always looking for good topics for training. There are a couple they are thinking of now which include, SEQOR, a session on ZBA training, (it would be good for planning board to attend to see how ZBA should work, and would count towards credits), a workshop for online GIS mapping resources, also any suggestions on topics will be helpful. They will be held in Constantia but there have been no dates set as of yet but Paul will inform everyone.
- Bill Scriber stated as mentioned earlier the Codes Officer was asked to attend tonight's meeting through email with no response.
- Jen Reeher – Hunting season will open this month. The license went on sale August 1st. In September squirrel and grouse open as well as bow season for bear and deer.

Unfinished Business

- Scott J. Brennan Field of Dreams Family 4WD Farm. The Planning Board has the following questions and concerns to be addressed to the Codes Officer. Bill Scriber asked Kevin Dwyer what format would be needed and Kevin explained that the Fire Chief has issues/verifications that need to be cleared up.
Fire Co. Concerns: DEC Permit possibly outdated.
The Planning Board is requesting from the Codes Enforcement Officer to respond within 60 days to a list of questions regarding Field of Dreams to ensure the conditions of the site plan have been met.

Fire Company Concerns

1. Somewhere in the paperwork he was to contract with a regional or ambulance core and also they have talked with one of the people with McFee and they show no record of a contract with him for medical services. Bill Scriber quoted from a record "Contract with ambulance service, all events including over 101 guests needs a two week advance notice. Per Kevin Dwyer he is to contact EMS provider and has he contracted with McFee.
2. Kevin Dwyer- this question is probably the most important from the fire side, the Helipad is out in nowhere, if a helicopter does land they would like one of their engine 1-1 standing by in case something goes wrong with the chopper. Where the helipad is situated now they can't do this and get anything back there. Paul Gage stated it is required to have a fire truck on site and they will not land without one there. Concerns on Heliport location in relation to high tension power lines
3. Bill Scriber – Has the DEC permit been renewed and on file in Zoning office.
4. Doug Jordan asked about permit that needs to be paid for each year. Kevin Dwyer stated a business permit possibly.
5. Ben McDonald – Comment on crushed stone and how the eight inches needs to be monitored. Kevin commented that there was a lot of dirt being tracked from the site onto Searles Rd. and there should have been a wash station.
6. Doug Jordan asked if there should be a permit through the Town and would like this checked into.
7. Bill Scriber – Request the documented proof from the Zoning Officer that the inspections were made.
8. Has the County Health Department inspected the rest rooms and or portables on the facility are determined by the ZEO. Do they have bathroom facilities?
9. How do we know how many vehicles have been on site. We don't know if he's had 51-100 vehicles, it requires a two week notice to the Fire Department and \$50 fee paid to the Town of Parish. How many vehicles is Mr. Brennan hosting per week.
10. Has the approved wash area as designated in the site plan been built and is it to DEC specification.

11. Has the owner taken the necessary steps to contact Town Highway Department to request signs to be erected to indicate school bus stops and to alert drivers at Searles Rd. and traffic flows.

We look forward to the ZEO issuing a report within 60 days by request to insure the site plan is fully complied with.

New Business

- Bill Scriber stated there was a general request for Mr. Kevin Price, a referral from Town's Codes office. At that time it was asked if Mr. Price was in attendance, he responded he was and was asked to let the board know what was happening. Mr. Price explained that he just purchased a piece of property to be used for a few reasons. Bill asked if he was the only owner and Mr. Price stated he is partners with family members. Mr. Price went on to explain that they all have RV's and stay on the property on the weekends. The property is located on 86 Red Mill Rd. The focus at this time is to clean the property. Bill explained the only way to go with this is to get legal opinion. A definition would be, camping trailers which Mr. Price has, the Town allows a single camping trailer on one parcel for six months for use, when you have two or more recreational vehicles, that is considered a campground and you would need to go to a campground permit. A permit is not unattainable but what is required is you have a site plan application and must have proper waste removal. All is doable but Mr. Price must review first. Bill explained that the Codes officer should know the ordinance to be better prepared for the planning board. Mr. Price explained he had not been able to see the Codes Officer and was hoping he would be in attendance tonight. Bill went on to explain there is a process and Mr. Price can obtain this information on the website and will need to go through a campground license. The definition explains you are allowed one camper 30 days per year without a permit and if you go beyond that 30 days you must obtain a six month permit which is for a year, this is for one trailer which is defined as a recreational vehicle which must be licensed, registered, inspected and drivable or towable and cannot be attached to any fixed structure. Exceeding one will become a campground. It was then explained that Mr. Price could do an Article 8 where he can apply for a license with the Planning Board and would need to meet some requirements. Mr. Price would need access, 223 foot road frontage and may need a variance depending on property size. Mr. Price will need to find out the size and apply. Bill Scriber told Mr. Price the website which he will find the information in Article 8 which will explain all he will need to follow (ie, road signs, operations, entrance etc) and must be in compliance with sanitary codes for State of New York. Mr. Kevin Price was also told it was his research and will need to supply the Planning Board with certificate or email stating this meets sanitary codes for up to "X" amount of sites, at that time he will need a site plan on amount of sites he will have. Bill Scriber will refer this to the Town Attorney Bob Gnat to be sure all is set. This will be on the agenda for September's meeting.

Agenda

Price Campground
Pete Martino – NY Land Quest, LLC

Next meeting September 26, 2016

Adjournment

Motion to adjourn – Paul Gage motioned to adjourn, Doug Jordan second.
Adjourn 7:52 p.m.

All in Favor.
Motion Carried.

Respectfully submitted,

Lynn Wood, Clerk