

REGULAR MEETING

Regular Minutes of the Parish Town Board Meeting held July 16th, 2015 at the Village Gym. Supervisor Stelmashuck called the Meeting to order at 6:30 p.m.

Present: Stephen Stelmashuck, Supervisor
John Dunham, Councilor
G.R. Horning, Councilor
Carra Watson, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

Also Present: Shawn Kruger, Basile CPA's, Craig Petit, George Korthas, Hwy Sup't; Krista Alsworth, Bill Alsworth, Bob Genant, Town Attorney; Doug Jordan and Paul Baxter, Tug Hill Rep.

APPROVAL OF MINUTES:

June Regular Meeting Minutes: A motion was made by Councilor J. Horning, seconded by Councilor Dunham to approve the June Regular Meeting Minutes as received. Roll taken...motion carried.

SUPERVISOR'S REPORT:

Supervisor's Financial Report: Supervisor's Financial Report was presented to the Board for review and filed with the clerk.

Revenue Reports: The Regular and Justice Reports were presented to the Board and filed with the clerk.

External Auditor's Report: Shawn Kruger from Frank J. Basile, CPA's gave the 2013 Audit Report:

Shawn spoke in regards to

Liabilities: Tax Anticipation Notes-Note repaid.

NYS Retirement-issue-\$58,819.00 on past employee.

\$65,100 Retirement Funding

Notes: Revenues have been consistent

Court Revenue has been up.

August Calendar: The August Calendar was presented for review.

COMMISSION REPORTS:

Community Affairs, Parks, Preservation & Recreation: Supervisor Stelmashuck reported that Olde Home Day is coming up on August 8th, 2015 located at Central Park.

Supervisor Stelmashuck stated that Merrill Park is being utilized a lot. It was suggested to have name tags available for candidates. Bob Chambers will be present at Olde Home Days for the presentation and dedication of the New Board Walk. Fund Raisers were discussed to help fund the new Boardwalk.

Emergency Services, Engineering, Public Safety and Water: Councilor Dunham reported that they had their first Water Committee Meeting. The next Water Meeting is scheduled for July 21st, 2015. There is a Webinar on July 16th at 10 am on Water Grants. Major round of Water Grants are due on September 4th, 2015. Rural Water has been contacted.

The Building Committee had met. They have an IT person on the committee. He is compiling information on a complex to meet the needs of the different entities.

Budgeting and Financial Affairs: No Report at this time.

General Government and Policy: County Supervisor Association, Legislator Holst and Hwy Sup't Korthas will meet on July 29th, to discuss County Billing. 7 Towns bill the County for sand which creates accounting issues.

Infrastructure and Public Facilities: Councilor G.R. Horning, Hwy Sup't Korthas and Belden Dawley met to discuss the location of where to install the donated park

equipment. It was determined that the best suitable area is where one of the old ball fields are currently located due to the fact that it is a dryer area. It was recommended not to install the merry-go-round due to possible liability issues. Pouring a floor in the Park Pavilion was discussed. The tree at Central Park may be dead.

The Hwy Department will be Oil and Stoning next week on Kipp Road.

Discussion was held on investing in paving roads rather than oil and stoning.

REPORTS:

Legislator's Report: No Legislator's Report at this time.

Hwy Sup't Report: Hwy Sup't Korthas gave the following Report:

Major Repairs and Improvements:

Completed Upgrades

Mowing

Future Bldg Repairs

County Hwy Reimbursement

Chips Billing

Future Work

Park

Administrative

Clerk Report:

Clerk Reader gave the Clerk's Report and Dog License Report for June, 2015.

Assessor's Report: Assessor Lopitz gave the Assessor's Report.

CEO Report: Supervisor Stelmashuck gave CEO/ZEO Bennett's Report.

The Intermunicipal Agreement with the Village for providing CEO services was discussed in regards to liability issues.

The liability lies with the municipality that the property is located in.

DCO Report: No Report at this time.

Supervisor Stelmashuck received two reports State AG. & Markets Dept. One report on DCO LaFlair's Kennel Inspection. The other report was on the DCO's knowledge on Dog Control duties. Both reports were satisfactory.

Planning Board Report: Regular Meeting Minutes submitted by Lynn Wood.

Fire Chief Report: Fire Chief Harvey submitted a written Fire Report for June, 2015 read by Councilor Dunham.

Tug Hill Circuit Rider Report: Tug Hill Rep., Paul Baxter stated that the computer has been ordered for the Hwy Sup't and shipped.

The Wireless Router has been ordered for upstairs.

The Town's Website has been updated.

The Village has worked on and distributed natural gas surveys.

Paul aided the Clerk with a printer problem with Williamson Law Book Program to the main printer. Presently, it will only print to the Brother Printer. Paul and Clerk Reader will contact Williamson at some point and try and resolve the problem. Paul also is working on a solution to allow the Assessor to back up photos for safe storage in the computer memory.

A Training Session is scheduled for Planning Board and ZBA Training on Sept 10th, in West Monroe, NY.

No update on new appointment for a New Executive Director for Tug Hill.

CORRESPONDENCE, COMMUNICATIONS, AND PETITIONS:

Letter from APW.

OLD BUSINESS:

None.

NEW BUSINESS:

Intermunicipal Agreement with the Town of Amboy for Shared Highway Services: Attorney Genant will review the agreement before the Town will consider approval.

Meeting with Representatives of the Order of Elks: The NYS Order of Elks has considered the purchase of the Girl Scout Camp, Camp Near Wilderness located on Co Rt. 26. on the Parish/Amboy end. A meeting was held with Amboy Supervisor, Barry Leemann, Steve Stelmashuck, Parish Town Supervisor and George Korthas, Parish Hwy Sup't to supply details and information to the Elk Representatives. Many questions were addressed as all Town Officials have knowledge of the property. The Elks have an interest in the property as they want to establish a camp for kids. 17 acres are located in the Town of Parish and 80 acres in the Town of Amboy. The camp would be offered to youths all over NYS. It was the consensus of the Town Board to authorize Supervisor Stelmashuck to send a letter to the NYS Order of Elks welcoming them to the community.

External Auditor's Report: Shawn Kruger from Frank J. Basile, CPA's gave the 2013 Audit Report:

Shawn spoke in regards to:

Liabilities: Tax Anticipation Notes-Note repaid.

NYS Retirement issue -\$58,819.00 on past employee.

\$65,100.00 Retirement Funding.

Notes: Revenues have been consistent.

Court Revenue is up.

The Town is in good shape as of 2013 Audit.

Basile's firm will begin the 2014 External Audit.

Deferred Compensation Plan: Union Steward, Bill Alsworth presented a Deferred Compensation Plan for the Board to review. All Town Employees are eligible to participate in the plan. This plan is an opportunity for employees to save pre-tax dollars. Town Attorney Genant will review the Compensation Plan.

MEETING OPEN TO THE PUBLIC:

Paul Baxter asked the Board if they are going to adopt the updated Salmon River Council of Government Intermunicipal Agreement.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adopt an Intermunicipal Agreement between the Town of Parish and Salmon River Council of Government. Roll taken...motion carried.

Paul will get copies of the agreement for signatures.

MEETING CLOSED TO THE PUBLIC.

NEW BUSINESS:

New Visions: Working laying cable. Contact phone numbers on flyers distributed to public. Once New Visions is contacted a packet will be sent for selection of package. A rep. will be present at Olde Home Day from New Visions.

Supervisor Stelmashuck stated that he was going to invite Mr. Branca to a workshop or a Board Meeting. It was suggested to hold a Public Meeting to inform the public on what services New Visions has to offer. Installation should begin in August.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve claims to the General Fund, those being claims #178 to #200 for a total warrant of \$106,033.07. Roll taken...motion did not carry.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to amend the motion to approve the claims to the General Fund, those being claims #178 to #200 and to amend #182 adding \$125.00 to the claim for a total warrant of \$106,158.07. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to approve the claims to the Highway Fund, those being claims #136 to #147 for a total warrant of \$4,089.99. Roll taken...motion carried.

EXECUTIVE SESSION:

A motion was made by Supervisor Stelmashuck, seconded by Councilor Watson to take a 3 minute recess at 8:40 p.m. and then enter into Executive Session to discuss potential Criminal Prosecution, and Collective Bargaining Negotiations. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Watson to adjourn Executive Session at 9:10 p.m. Roll taken...motion carried.

A Dog Enumeration was discussed.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn at 9:20 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk