

## REGULAR MEETING

Minutes of the Regular Meeting of the Town Board of the Town of Parish held March 19<sup>th</sup>, 2015 at the Village Gym. The Meeting was called to order by Supervisor Stelmashuck at 6:30 p.m.

**Present:**

Stephen Stelmashuck, Supervisor  
John Dunham, Councilor  
G.R. Horning, Councilor  
Carra Watson, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**Also Present:** Al VanSanford, Craig Petit, George Korthas, Hwy Supt.; L.J. Harvey, Fire Chief; Rich Lopitz, Assessor; Krista Alsworth, Paul Baxter, Tug Hill Rep.; John Fadden, Dale Chapman, Doug Jordan, Nancy Bookheimer, Bill Bookheimer, Dan Burns, Bookkeeper; and Carl Dayger, Town Justice.

**APPROVAL OF MINUTES:**

**February Regular Minutes:** A motion was made by Councilor J. Horning, seconded by Councilor Watson to approve the February Meeting Minutes as received. Roll taken... motion carried.

**SUPERVISOR'S REPORTS:**

**Revenue Reports:** The Regular and Justice Reports for February were presented by the Supervisor for the Board's review and filed with the clerk.

**April Calendar:** Supervisor Stelmashuck reviewed the April Calendar and upcoming events.

**COMMISSION REPORTS:**

**Community Affairs, Parks, Preservation & Recreation:** Councilor Watson stated that the CARPP Committee is getting ready for Olde Home Days. Supervisor Stelmashuck stated that he had met with Kathy Allardice and Jennifer Reeher for the purpose of constructing the 2<sup>nd</sup> phase of the Boardwalk in Merrill Park.

**Emergency Service, Engineering, Public Safety, and Water:** Councilor Dunham reported that the McFee Ambulance Contract has been signed and filed.

**Water Report:** Councilor Dunham stated that Engineer Miller is completing the Water District Map. The next step is to create a Water Committee. Councilor Dunham will be contacting residents that have expressed an interest in serving on the Water Committee. Engineer Miller will put on a power point presentation.

**New Visions:** Supervisor Stelmashuck stated that he will be speaking to New Visions President, Carmen Branca regarding the status of the New Visions project on March 30<sup>th</sup> or 31<sup>st</sup>. He will keep the Board and public updated.

**Budgeting and Financial Affairs:** Councilor J. Horning stated that the Budget Committee met. The Committee has some ideas about implementing some policies to try to reduce and monitor spending.

Councilor J. Horning stated that he had met with Hwy Sup't Korthas regarding cost savings for running 2 shifts. Hwy Sup't Korthas met with Bookkeeper Burns to obtain information on past Highway payroll overtime costs to compare with current overtime payroll costs. It was determined by Hwy Sup't Korthas that there was a cost savings around \$22,000 with working with 2 shifts.

**Infrastructure & Public Facilities:** Councilor G.R. Horning and Hwy Sup't will meet to evaluate the Town Road conditions for upcoming repairs.

**REPORTS:**

**Legislator's Report:** No Report at this time.

**Hwy Sup't Report:** Hwy Sup't Korthas gave the following Hwy Report:

**Major Repairs and Improvements**

**Completed upgrades**

**Future Bldg Repairs**

**County Hwy Reimbursement**

**Town Road Maintenance**

**Future Work**

**Parks**

**The Hwy Sup't lap Top is still in need of replacement.**

**Clerk's Report:** Clerk Reader gave the Clerk's Report and Dog License Report for February, 2015.

**Assessor's Report:** Assessor Lopitz gave the Assessor's Report.

**CEO Report:** CEO/ZEO submitted a written report read by Supervisor Stelmashuck.

**DCO Report:** No report was submitted.

**Planning Board Report:** Planning Board Minutes were submitted by Lynn Wood, Planning Board Clerk.

**Fire Chief's Report:** Fire Chief Harvey gave the Fire Report for February, 2015. Fire Chief Harvey presented a list of 2015 officers and members for the Parish Volunteer Fire Company.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to approve the membership of the Parish Volunteer Fire Company as submitted. Roll taken...motion carried.

**Tug Hill Circuit Rider Report:** Paul Baxter stated that there is a strong registration for the upcoming Tug Hill Conference for March 26th at JCC in Watertown.

The Town of Parish's website is up to date.

There is a training session tonight in West Monroe on ZBA Basics. Phil Street will meet with individual Boards for training secessions.

Paul stated that he is redesigning the way Minutes are displayed on the Town's Website. Paul will also be renewing the Town's E-Mail accounts. It's a big cost savings to the Town.

**CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:**

Schedule from Oswego County Health Dept-2015 Rabies Clinics.

**OLD BUSINESS:**

**Work Completed on Union Street 2013/2014-Village Road Project:** The Board asked the Village for a copy of the contract between the Village and the County as the Village will not reimburse the Town for the requested amount.

Supervisor Stelmashuck stated that the Village responded that they could not find a contract on file, only a copy of a bill and a proposal. The County responded to the Village that they could not locate a contract on file for completed work.

**NEW BUSINESS:**

**Summer Joint Board Meeting:** Reminder, Thursday, June 11<sup>th</sup> at 7:00 p.m.

**Annual Parish Clean Up Day:** Saturday June 6<sup>th</sup>, 7:00 am-11:00 am.

**MEETING OPEN TO THE PUBLIC:**

George Korthas, Hwy Sup't stated that he went to Albany to lobby for Chips Money. Assemblyman Barclay and Congressman Hannah are on Board to keep Chips Money. School Districts are also affected by Chips Money. Pork Barrel Money was discussed. Fire Chief Harvey stated that there is a Burn Ban in affect until May 15<sup>th</sup>, 2015. The Annual Car Show is scheduled for August 9<sup>th</sup>, 2015. The next Pancake Breakfast is schedulable for April 12<sup>th</sup>, 2015.

Don Forbes, Fire Coordinator met with Senator, Patty Richie to encourage having the State Troopers aid with closing down I-81 in emergencies instead of leaving it the sole

responsibilities of the Fire Departments. Providing more signage along the I-81 corridor was discussed and encouraged.

Discussion was also held in regards to getting more State Troopers in our area.

Fire Chief Harvey and Councilor Dunham reported that the State is mandating more extensive training hours for Volunteer Fire Fighters. They feel that these new mandates may discourage volunteers.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #68-#99 for a total warrant of \$124,124.01. Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to approve the claims to the Highway Fund, those being claims #44 to #71 for a total warrant of \$82,225.08. Roll taken...motion carried.

**EXECUTIVE SESSION:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to enter into Executive Session at 7:37 p.m. taking a 2 minute recess to discuss the Union Contract and Personnel. Roll taken...motion carried.

Clerk Reader and Justice Dayger were invited to attend.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to adjourn from Executive session to the Regular Meeting at 8:25 p.m. Roll taken...motion carried.

Discussion was held regarding the Organizational Meeting Minutes under designations regarding Purchase Equipment: Highway is authorized to spend up to \$2,000.00. Items that cost over \$2,000.00 should be approved by the Supervisor or bid. This designation was in the 1/08/2015-Organizational Minutes. Clerk Reader pointed out that his designation is not being followed.

The Board discussed emergency repairs.

A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to amend the designation to purchase equipment-Hwy Sup't is authorized to spend up to \$2,000. Items that cost over \$2,000 should be approved by Supervisor or bid for emergency purposes only. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor Watson to adjourn at 8:35 p.m. Roll taken...motion carried.

Respectfully,

Kelly Reader  
Parish Town Clerk