

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held November 21, 2013 in the Village Gym. Supervisor Stelmashuck called the Meeting to order at 6:30 p.m.

### **Present:**

Stephen Stelmashuck, Supervisor  
John Dunham, Councilor  
G. Richard Horning, Councilor  
Mary Lou Guindon, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**Also Present:** LJ Harvey, Fire Chief; Belden Dawley, Hwy Sup't; John Fadden, Greg Porter; 1<sup>st</sup> Assist Fire Chief; George Korthas, Highway Superintendent Elect; Carra Watson, Councilor Elect; Bob Genant, Town Attorney; Rich Lopitz, Assessor; Paul Baxter, Tug Hill Rep.; Mary LaFlair, Deputy DCO and Craig Petit.

### **APPROVAL OF MINUTES:**

**October Regular Meeting:** A motion was made by Councilor J. Horning, seconded by Councilor Guindon to approve the October Regular Meeting Minutes as received. Roll taken...motion carried.

**November 7<sup>th</sup> Public Hearing:** A motion was made by Councilor G. R. Horning, seconded by Councilor J. Horning to approve the November 7<sup>th</sup> Public Hearing Minutes as received. Roll taken...motion carried.

**November 7<sup>th</sup> Special Meeting:** A motion was made by Councilor G. R. Horning, seconded by Councilor J. Horning to approve the November 7<sup>th</sup> Special Meeting Minutes as received. Roll taken...motion carried.

**November 20<sup>th</sup> Public Hearing:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve the November 7<sup>th</sup> Public Hearing Minutes as received. Roll taken...motion carried.

**November 20<sup>th</sup> Special Meeting:** A motion was made by Councilor Dunham, seconded by Councilor G. R. Horning to approve the November 7<sup>th</sup> Special Meeting Minutes as received. Roll taken...motion carried.

### **SUPERVISOR'S REPORTS:**

**The Supervisor's Financial Report:** The Supervisor's Financial Report for October 2013 was received by the Board and filed with the Clerk.

**Revenue Reports:** The Regular, Justice and Detail Revenue Reports were received by the Board and filed with the Clerk.

**December Calendar:** Supervisor Stelmashuck reviewed the December Calendar.

### **COMMISSION REPORTS:**

**Community Affairs, Parks, Preservation, and Recreation:** No report at this time.

**Emergency Services and Public Safety:** No report at this time.

**Financial Report:** Councilor J. Horning stated that after reviewing the cancelled checks he noticed a check written to overhead doors for a large amount. The check was written for a security door paid for out of a justice grant.

### **General Government Report:**

Supervisor Stelmashuck stated that more discussion will be held further down the agenda.

**Infrastructure, Policy and Public Facilities:**

Councilor G.R. Horning stated that the generator has been covered. All weather stripping has been placed on the doors. Councilor G. R. Horning requested that Highway Superintendent Dawley make sure that the furnace is in good shape at the Highway Garage. Also, Councilor G. R. Horning noted that the thermostat should be turned down at night and on the weekends when no one is in the building.

Highway Superintendent Dawley spoke in reference to the replacement of the back door at the highway garage as it was a concern of the Town's insurance company.

Councilor J. Horning responded that they were waiting until after the first of the year due to budget restraints.

**Task Force:** Minutes were received from the Task Force.

**Water Committee:** Councilor Dunham stated that he had received another water survey. Councilor Dunham stated that he would like to schedule another Public Hearing after the first of the year. Also, Councilor Dunham stated that he was looking into what the federal government is doing regarding water grants.

**Engineering Services:** No report at this time.

**REPORTS:**

**Legislator's Report:** No Report from Legislator Holst.

**Highway Superintendent's Report:**

Highway Superintendent Dawley reported that the trucks are back together. The sanders are working. So far the Town is receiving \$2,000.00 from the County for scraping and sanding County Roads. Highway Superintendent Dawley stated that the bids closed with Auctions International. The following was received for items: tractor-\$3,200.00; surplus of plywood and insulation-\$710.00; grease-\$23.00 and tires-\$360.00.

A motion was made by Councilor J. Horning, seconded by Councilor Dunham to authorize Highway Superintendent Dawley to accept the bids on the items and amounts listed above from Auctions International. Roll taken...motion carried.

A motion was made by Councilor G.R. Horning, seconded by Councilor Guindon to contact Nelson Tree Service as they contract with National Grid for limb removal to remove a tree limb due to safety reasons that is hanging out in the road on the property of resident Dale Chapman. Roll taken...motion carried.

**Clerk's Report:** Clerk Reader submitted a written Clerk's report and Dog License report for October 2013.

**Assessor's Report-** Assessor Lopitz stated that all the exemptions have been mailed out. He also attended a meeting in Pulaski regarding the removal of Star Exemptions for those who have not registered with the statewide registration. Assessor Lopitz stated that he has been doing roadwork updating property record cards.

**CEO Report:** CEO Bennett had submitted a written report at the Joint November Meeting.

**DCO Report:** Deputy DCO LaFlair submitted a written DCO report for October 2013.

**Planning Board Report:** Planning Board Chairman Scriber was excused but submitted a written Planning Board Report. Planning Board Minutes were submitted by Linda Paul, Planning Board Clerk.

**Fire Chief's Report:** Fire Chief Harvey gave the Fire Report for October 2013.

**Tug Hill Circuit Rider Report:** Paul Baxter, Tug Hill Rep. stated that he had attended a Flood Plain and FEMA Meeting. Also, Tug Hill is sponsoring two meetings hosted by the NYS Association of Towns on Roles & Responsibilities of Town Officials. The first meeting is scheduled for December 2, 2013 at the Boonville Municipal Building in Boonville, N. Y. and the second will be on December 12, 2013 at the Village Gym in Parish, N. Y. They will be from 7:00 pm -8:30 pm. Pre-registration is requested. Tug

Hill held their Commissioners Meeting in Parish and toured the Parish Antique Shop prior to their meeting. Tug Hill has a new publication-Plank Road. Also, Oswego County Winter Event Publications were distributed by Paul Baxter. Paul spoke in regards to the Tug Hill Local Leaders Survey and thanked the Supervisor and the Clerk for their response.

**CORRESPONDENCE, COMMUNICATIONS, AND PETITIONS:**

Letter from NYMIR

E-Mail from Kellie Lukaczyk, National Grid.

Letter from Beverly Mullen, Mullen Scientific Software.

Also, Councilor J. Horning had a news article reporting that the Town of Lysander had to raise taxes 36%.

**OLD BUSINESS:**

**High Speed Internet:** Supervisor Stelmashuck stated that there is one more committee that New Visions has to obtain approval from in mid- December. The Supervisor stated that he believes that once approval is granted there is a 6-8 week waiting period. Also, normally the State Government only releases partial payment a little at a time. Probably, we are looking at next summer before New Visions can begin.

**Biospherix School Purchase:** Information that has been received is that Biospherix has closed on Parish Elementary.

**Wrightson Cemetery Update:** Attorney Genant stated that Wrightson and Parish Center Cemeteries are on private property and the Town is not obligated to maintain them. They are both family burial sites. Attorney Genant will send both property owners a letter stating that the Town would consider taking possession of the cemeteries in the future if they would like to donate the property to the Town.

**Corner Park:** Further discussion will be held at a Joint Board Meeting next year.

**NEW BUSINESS:**

**Fuel Bid for 2013-2014 Heating Season:** One bid was received from Mirabito: Term of contract-January 1, 2014 to December 31, 2014.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to accept the fuel oil bid from Mirabito Energy Products for 1 of 2 options- fluctuating bid as of November 1, 2013 -\$3.2601/gallon or firm bid price- \$3.3851/gallon. Roll taken... motion carried. It was the consensus of the Board for the Clerk to notify Essig's Petroleum that as of January 1, 2014 that Mirabito will be providing the Highway Garage with heating fuel.

**Announcement of Presentations:** Supervisor Stelmashuck stated that on December 19, 2013, at the Regular Board Meeting, there will be a short agenda as there will be a presentation for outgoing Town Officials: Belden Dawley, Highway Superintendent; John Fadden, Highway Motor Equipment Operator; MaryLou Guindon, Councilor; and Linda Paul, Planning Board Clerk. A reception will be held after the presentation.

**Welcome to New Town Officials:** Supervisor Stelmashuck officially welcomed the new Town Officials: George Korthas, Parish Town Highway Superintendent and Carra Watson, Parish Town Council.

**Purchase of Decals Computer:** Discussion was held regarding the Town Clerk continuing to sell hunting and fishing licenses to the residents. Paul Baxter is researching specs. Paul stated that he feels that the Town could buy a computer for Decals for a reasonable price. He is still looking into options to upgrade.

A motion was made by Councilor Dunham, seconded by Supervisor Stelmashuck to authorize Paul Baxter to purchase a computer for the Decals program not to exceed \$500.00. Roll taken... Councilor Dunham-Aye, Councilor Guindon-Aye, Councilor G.R. Horning-Nay, Councilor J. Horning-Nay, Supervisor Stelmashuck-Aye, motion carried.

**New Noise Control Law:** Draft of noise control law.

**Sign Ordinances:** Councilor G. R. Horning stated that any zoning laws pertaining to non-profit organizations he would like them as lenient as possible. Supervisor Stelmashuck stated that any amendments to the zoning law has to be reviewed by the Town Board before adoption.

**Appointment of ZBA Member:** Executive Session.

**Appointment of Planning Board Member:** Executive session.

**Resolution Authorizing the Issuance of Tax Anticipation Note:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Guindon to pass a resolution authorizing the issuance of tax anticipation notes until taxes come in for funding in February. Roll taken... Councilor Dunham-aye, Councilor Guindon-aye, Councilor G.R. Horning-nay, Councilor J. Horning-nay, supervisor Stelmashuck-aye, resolution passed.

**MEETING OPEN TO THE PUBLIC:**

Councilor Dunham stated that there was a training opportunity in Rochester on January 8,9,10, 2014 sponsored by the Association of Towns. He felt it was a good training opportunity for board members.

Fire Chief Harvey stated that the Fire Company has re-established an Associate Members Association. They have 5 new members. John Pierce and Phyllis Dayger are in charge of the Associate Members' applications.

George Korthas, Highway Superintendent Elect stated that he felt the safety/lunch training meeting went well and was a success. There was an open forum and he obtained ideas from the employees. Overall he felt it was a positive meeting.

Fire Chief Harvey spoke in regards to OSHA Training.

Discussion was held in regards to the difference between OSHA and PESH.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #343 to #375 for a total warrant of \$12,871.86. Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the Highway Fund, those being claims #208 to #231 for a total warrant of \$14,967.06. Roll taken...motion carried.

**Executive Session:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to take a 3 minute recess at 7:48 pm and then enter into Executive Session to discuss personnel and pending litigation. Roll taken...motion carried. Town Attorney Genant and Clerk Reader were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn from Executive Session to the Regular Meeting at 8:08 pm. Roll taken...motion carried.

**Planning Board Member Appointment:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to appoint Paul Gage to the Planning Board effective January 1, 2014 and term to expire on 12/31/2018. Roll taken...motion carried.

**ZBA Appointment:** Tabled- to research possible conflict.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn at 8:10 pm. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader, Parish Town Clerk