

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held August 15th, 2013 in the Village Gym. Supervisor Stelmashuck called the Meeting to order at 6:35 p.m.

Present: Stephen Stelmashuck, Supervisor
John Dunham, Councilor
G. Richard Horning, Councilor
Mary Lou Guindon, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

Also Present: Belden Dawley, Hwy Sup't; Bill Alsworth, Krista Alsworth, John Fadden, L.J. Harvey, Fire Chief; Bob Genant, Town Attorney; Dan Burns, Bookkeeper; Paul Baxter, Tug Hill Rep. and David Reader.

APPROVAL OF MINUTES:

July Regular Meeting: A motion was made by Councilor G. Richard Horning, seconded by Councilor J. Horning to approve the July Regular Meeting Minutes as received. Roll taken...motion carried.

SUPERVISOR'S REPORT:

Supervisor's Financial Report: The Supervisor's Financial Reports for July 2013 were received by the Board and filed with the Clerk.

Revenue Reports: The Regular, Justice and a Detail Revenue Report up to the end of July were received by the Board and filed with the Clerk.
A more detailed report will be provided to the Board at the next Town Workshop.

September Calendar: Supervisor Stelmashuck presented the September Calendar.

COMMISSION REPORTS:

Community Affairs, Parks, Preservation & Recreation: Councilor Guindon stated that there were no July and August CARP Meetings.
David Winks from BOCES stated that the Boardwalk was still to wet too complete. As soon as the ground dries up they will attempt completion.

Emergency Services and Public Safety: Councilor Dunham stated the he had no report at this time. The Fire Advisory Board doesn't meet in the summer. There is a new director.

Financial Report: Meeting on Tuesday with the union for the new union contracts.

General Government Report:

Supervisor Stelmashuck stated that Nancy Bookheimer did a great job organizing Olde Home Days and he would like to extend appreciation to everyone that participated in the event.

On Monday, May 19th @ 7:00 p.m. a Barber Shop Quartet will perform on the lawn of the Parish Library. Rain location will be held at the Village Gym.

The Parish Fire Company's Annual Car Show was a very successful event.

Supervisor Stelmashuck stated that both events were very successful and impressive.

Supervisor Stelmashuck stated that two ladies from Ashton Illinois visited. The two ladies were from the other community that received donations from Mills and Petrie similar to the gym and library that were donated to the Village of Parish.
They visited with Historian, Bridget Swartz and Supervisor Stelmashuck. They plan on keeping in contact and extended an invitation to visit their community.

Infrastructure, Policy and Public Facilities:

Councilor G. Richard Horning stated that the Highway Dept. is looking good.

Councilor G. Richard Horning stated he would like the men to get the work on the building completed so the lift can be returned.

Councilor G. Richard Horning thanked Councilor J. Horning and Craig Petit for working on the windows at the Highway Department.

Councilor G. Richard Horning asked Highway Sup't to find time to have the Highway Dept. work in Happy Valley.

Task Force: No meetings have been held for the past two months.

Water Committee: Councilor Dunham stated that 494 surveys have been returned completed. around 25 surveys have been returned do to non-forwarding addresses. Doug Miller will pickup surveys.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to hold an Informational Water Meeting on August 29th, 2013 to be held at the Parish Fire Station to begin at 7:00 p.m. Roll taken...motion carried.

Engineering Services: Doug Miller will develop a map of the Water Survey Results. Mr. Miller will prepare a presentation for the Water Meeting.

REPORTS:

Legislator's Report: No Report.

Hwy Sup't Report:

Hwy Sup't Dawley gave the following report:

The Hwy Men have been doing a lot of cold patching.

Hwy Sup't Dawley stated that he is waiting for the oil truck to complete some oil and stone projects.

The oil truck should be available within one or two weeks.

The Highway Men took care of some tree problems.

A motion was made by Councilor J. Horning seconded by Councilor Guindon to accept the bids from Auction International for the sale of Highway Trucks and surplus equipment for the total amount of \$19,552.00. Roll taken...motion carried.

Hwy Sup't Dawley stated that he would like to recommend that the money received from Auctions International for the sales from the Hwy equipment be used toward purchasing a second pickup truck.

A motion was made by Councilor G. Richard Horning, seconded by Councilor J. Horning to allocate the money received from Actions International for the purchase of a second pickup truck for the Highway Department. Roll taken...motion carried.

Clerk's Report:

Clerk Reader submitted a written Clerk's Report and Dog License Report for July, 2013.

Assessor's Report: Assessor Lopitz submitted a written Assessor's Report.

CEO Report: CEO Bennett submitted a written CEO Report for July 2013.

DCO Report: DCO LaFlair submitted a written DCO Report for July, 2013. All dog owners that have not licensed their dogs from the enumeration have been ticketed.

Planning Board Chair Report: PL Board Chair Scriber submitted a written Planning Board Report. Planning Board Minutes were submitted by Linda Paul, Planning Board Clerk.

Fire Chief's Report: Fire Chief Harvey gave the Fire Report for July 2013.

Tug Hill Circuit Rider Report:

Paul Baxter gave the following Report:

There will be a budget process workshop on Thursday, September 5, 6:30-8:30 p.m. at SUNY IT, Utica. There is a \$15.00 fee and preregistration required. See the Aug 9th Tug Hill Times for more details.

Paul stated that he was working on the 2013 Oswego County Town Budget Comparisons and he should have that information at or before the Town's September 19th, Town Board Meeting.

The State Comptroller has announced the tax levy cap figure for 2014 will be 1.66% not 2.0%. The tax levy cap is 2% or the rate of inflation, whichever is less.

CORRESPONDENCE, COMMUNICATIONS & PETITIONS:

Letter from DOT: Road Resurfacing Project will take place in the fall. The project will take 3-4 weeks to complete.

Notice from State Real Property: The Town's Equalization Rate has been approved at 106.2%.

OLD BUSINESS:

High Speed Internet: An e-mail was received from Carmen Branca, New Visions stating that state funding is slow. Mr. Branca expects contacts to be finalized in August and hopefully he can state cabling in September. Which would allow New Visions to start offering services in the fall. Once he has a close date, he will make an announcement to the homeowners that have provided their contact information.

Biospherix School Purchase: The company is waiting for the State to complete an Environmental Impact Study.

The purchase has not been completed yet.

Biospherix is not moving their plant in Lacona.

The Parish Elementary will be an additional plant supplying additional jobs.

The Parish Elementary will be their main headquarters.

2012 Audit: More consideration and discussion will be held at the workshops on approval of the 2012 Audit.

Conservation Advisor Vacancy: A motion was made by Supervisor Stelmashuck, seconded by Councilor Guindon to appoint Jennifer Baker Reeher to the position of Conservation Advisory Officer effective immediately. Roll taken...motion carried.

Wrightson Cemetery: Attorney Genant spoke to Attorney Mike Mowry on the transfer of property on the former Chamber Property for Wrightson Cemetery. The new owners have taken possession of the property. The new owners need to be contacted in regards to the property transfer. Attorney Genant is waiting for a call back from their attorney.

Engineering Proposal for Gym & Park: Discussion was held regarding proposals from Miller Engineers for a Building Assessment Study on the Mills and Petrie Gym and for a review on Merrill Review.

It was the consensus of the Town Board to wait until the Budget Workshop to make a decision.

Prepayment of Highway Garage Windows Bill: Discussion was held that the only bills that can be pre-approved are utilities, postage and freight. Also, an invoice was not included.

PESH Notice of Violation: All violations have been corrected and addressed at the Highway Department.

The Workplace Prevention Policy was presented by Attorney Genant. It will be adopted at the September Meeting.

Workplace Violence Resolution: The policy will be put into place by Oct 14, 2013.

Corner Park: Attorney Genant stated that joint ownership with the Village should be accomplished through an Intermunicipal Agreement.

Attorney Genant is waiting for a call from the Attorneys.

New Flood Plain Legislation: Filed with Secretary of State on July 5th. Local Law #1 of 2013.

NEW BUSINESS:

Amendment one to the Retirement Addendum to the Contract: A motion was made by Supervisor Stelmashuck, seconded by Councilor G. Richard Horning to approve that

when a retiree qualifies for Medicare all payments for retiree and spouse health insurance shall cease. However, if the spouse does not qualify for Medicare upon employee's retirement, the Town will continue to pay 50% of spouse's health insurance until the spouse qualifies for Medicare for up to one year's time whichever comes first. Roll taken...motion carried.

Amendment Two to the Retirement Addendum to the Contract: A motion was made by Supervisor Stelmashuck, seconded by Councilor G. Richard Horning to approve that all retirees must take their vacation prior to retirement as no lump sum payment will be paid for unused vacation days. Roll taken...motion carried.

New Anti Smoking Legislation: The Town is complying with Park Signage. The Board is reviewing a sample resolution for adopting a tobacco free park policy which was presented for the Board to review for adoption.

New Notice of Claims Legislation: Resolution No. 1 of 2013 regarding designation of the Town Clerk to file the required certificate with the Secretary of State informing him or her of the town's designated and applicable time limitation for filing a notice of claim with the Town was presented for the Board's review.

Town's Credit Card, Missed Opportunity:

The Town missed an opportunity to purchase a piece of Highway equipment do to the fact that the Town does not have a municipal credit card.

Supervisor Stelmashuck will check into the process of obtaining a municipal credit card and have the information available at the next Town Workshop.

New PESH Notice of Violations: Addressed under PESH Notice of Violation.

Upcoming Meeting Dates:

Workshop on 8/22/2013-1st Budget Workshop.

Budget-final Payment Retirement

Real Property Purchase

Solar Lighting at Town Park

Placing Gas and Diesel out to bid

2014 Lease with village

August 29th, 2013 Informational Water Meeting at Fire Station to begin @ 7:00 p.m.

MEETING OPEN TO THE PUBLIC:

Dave Reader stated that the Board should consider not keeping equipment too long after warranties has expired to avoid low trade in or resale value and to reduce costly maintenance repairs.

Fire Chief Harvey thanked Supervisor Stelmashuck for participating with the annual Car Show.

Also, Fire Chief Harvey stated that the Parish Fire Company took 1st and 2nd place in 3 out of 4 parades.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims #223 to #263 for a total warrant of \$11,581.68. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor G. Richard Horning to approve claims #147 to #169 for a total warrant of \$7,485.40. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn at 8:02. p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader, Parish Town Clerk