

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held September 20th, 2012 in the Village Gym, Parish, NY. Supervisor Stelmashuck called the Meeting to order at 7:00 p.m.

PRESENT:

Stephen Stelmashuck, Supervisor
John Dunham, Councilor
G. Richard Horning, Councilor
Mary Lou Guindon, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

ALSO PRESENT: L.J. Harvey, Fire Chief; Dan Burns, Bookkeeper; George Bennett CEO; Paul Baxter, Tug Hill Rep.; Bob Genant, Town Attorney; Bob Chambers, Conservation Advisor; Mary LaFlair, Deputy DCO; Belden Dawley, Hwy Sup't; Bill Scriber, PL Brd Chair; Doug Jordan, Dale Chapman, Phyllis Dayger, Paul Dayger, John Fadden, Al VanSanford, Marilyn Fadden, and Bill Alsworth.

APPROVAL OF MINUTES:

August Minutes: A motion was made by Councilor Guindon, seconded by Councilor Dunham to approve the August Meeting Minutes as received. Roll taken...motion carried.

SUPERVISOR'S REPORT:

Supervisor's Financial Report: Supervisor Stelmashuck presented a monthly Supervisor's Report for August 2012.

Also, a monthly Financial Report for detail of expenditures for all funds was reviewed by the Board and filed with the Clerk.

Revenue Reports: Waived until the Budget Workshop on 9/27/2012.

2012 Budget Hearing: A motion was made by Councilor Dunham, seconded by Councilor J. Horning to a hold Public Hearing on November 1st, 2012 at 7:00 p.m. to hear all comments regarding the 2012 Budget, A Special Meeting will follow the Hearing to amend or adopt the 2013 Budget. Roll taken...motion carried.

October Calendar: Waived until September 27th, 2012.

COMMISSION REPORTS:

Community Affairs, Parks, Preservation & Recreation:

Park-The park was vandalized again on the targets.

The committee has not met recently. The park is being closed at dusk.

There have not been any incidents since school has been back in session.

Emergency Services and Public Safety:

Councilor Dunham stated that the Fire Advisory Board had met. Councilor Dunham stated that the Board needs to Budget for new Highway Radios for the trucks.

Price quotes for the new radio system need to be obtained.

Financial Affairs: J. Horning, Councilor stated that everything is going fine.

Infrastructure, Policy and Public Facilities: G. Richard Horning Councilor stated that Harold Petrie contacted him and gave permission to remove the trees at Bidwell Cemetery. A motion was made by Councilor Guindon, seconded by Councilor J. Horning to authorized Hwy Sup't to obtain quotes to remove trees at Bidwell Cemetery. Roll taken...motion carried.

Harold Petrie is going to attend the workshops on September 27th to discuss cemetery issues.

A quote to side the Town Barn was submitted from White's Lumber for siding materials excluding insulation for me amount of \$5,374.70.

A motion was made by Councilor Dunham, seconded by Councilor Guindon to purchase materials to side the Highway Garage from White's Lumber excluding insulation for the amount of \$5,374.70. Roll taken...motion carried.

A quote from Rural Bolt was received for relocating the generator at the Highway Garage.

A quote will be obtained from an electrician.

Repairing Park Lights: Hwy Sup't Dawley stated that he is waiting for the County to install electric eyes in one light.

Task Force: August Minutes were submitted by Fred Swartz. It was suggested for the Town and Village to write letter to those higher in public office regarding the St. Rt. 69 Road Project. Discussion was held regarding maintenance paving in 2013.

Water Committee: Councilor Dunham stated that Doug Miller was trying to schedule a date to meet with the Board to begin a Water Survey.

Engineering Services: Report under Water Committee.

REPORTS:

Legislator Report: No Report.

Hwy Sup't Report: All road projects have been completed for Chips Reimbursement. Hwy Sup't Dawley stated that one of the tractors is down and he will wait until after the first of the year to make repairs.

By the end of the following week all the roads should be mowed.

Discussion was held regarding the distance on mowing back the roads. PESH sent a letter confirming that Hearing Conservation Training has been completed and received by the Hwy Department.

Clerks' Report: Clerk Reader submitted a written Clerk's Report and Dog License Report for August 2012.

Also, a Postage Meter Report was submitted.

Assessor's Report: Assessor Lopitz had attended Training at County Real Property regarding Pictometry-GIS Mapping.

CEO Report: CEO Bennett submitted a written report for 8/20/2012. Mr. Bennett reported that all the Fire Inspections have been completed. Albany has given an interpretation of posting the red signs on vacant and uninhabited properties.

CEO Bennett stated that he would like to contact the property owners to give them an opportunity to prove that the property is in compliance and not abandoned..

DCO Report: Deputy DCO LaFlair submitted a written DCO Report for August 2012.

Planning Board Chair Report: The August Planning Board Minutes were submitted by Linda Paul, Planning Board Clerk.

Planning Board Chair Scriber Stated that they approved 2 subdivisions at the last Planning Board Meeting. The Planning Board will be reviewing plans for approval on a major subdivision, 3 minor subdivisions and 1 plot review at the October Planning Board Meeting.

Tug Hill assisted the Town in developing a form for major subdivisions.

The Planning Board has been extremely busy.

Fire Chief's Report: Fire Chief Harvey gave the Fire Report for August 2012. Fire Chief Harvey stated that there was a recent issue with 911-as their CAD System does not recognize St. Rt. 69 and Co. Rt. 26 in the Village of Parish when dispatching emergency vehicles. This presents a problem with emergency response. THE CAD System need to be correct and it seems to be an ongoing problem.

Supervisor Stelmashuck stated that he would contact Mike Allen from E-911 to discuss the problem.

Tug Hill Circuit Rider Report: Paul Baxter stated that a workshop will be hosted on Monday by Oswego County regarding Pictometry-online mapping resource for local officials. Paul also stated that he had attended a workshop and reported that the State had funds available to extend and expand Broadband Services as there are grants available. Paul distributed a comparison sheet for budget categories in Oswego County.

CORRESPONDENCE, COMMUNICATIONS & PETITIONS:

Memorandum from Mayor and the Village Board notifying the Town Board that the Village agreed to allow the preschool to utilize the Gym.

CEO Bennett provided information regarding changing the occupancy classification and code standards for educational purposes in the gym.

It was also requested to move the damaged wooden table top to the balcony.

Letter from Mark Sortman addressing the following issues that he is experiencing on his Village Property.

Ongoing drainage problem.

Curbing and sidewalk issues.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to authorize Hwy Sup't to obtain cost estimates to do necessary repairs at the town's corner lot and take necessary steps to minimize the drainage problem. Roll taken...motion carried.

Sidewalk Issues- The Village has responded that sidewalk issues are the responsibility of the property owner. It was suggested to contact the State DOT to discuss the curbing issue.

It was also suggested for Councilor G.R. Horning, Hwy Sup't Dawley, and Engineer, Doug Miller to set up a meeting with Mark Sortman to discuss the issues.

Invitation from Mexico and Parish Senior Dining & Activity Centers: Tuesday, Sept, 25th -Dinner at the Parish Fire Department.

Card from John Pierce: A Thank You Card was received from John Pierce on the passing of his wife.

Letter from Parish Town Historical Society on their decision to print their own newsletter.

E-mail from Jack Rucynski suggesting that the Town's Website post the Assessor's hours & Town Board Member's names and phone numbers.

OLD BUSINESS:

New Visions, CNY Wireless, Comp USA Direct:

No report at this time.

Amboy-The AT&T Tower will be placed out on bid.

Dog Enumeration: Currently, Audrey Wagoner is conducting the dog census.

Resurfacing Tennis Courts at Merrill Park: Currently, waiting on the County's Tar Bucket Machine to continue to level the surface off.

Send Out Bills for Past Newsletter to Chamber, Historical Society, and Village:

Payment has been received from all organizations. Councilor Guindon will contact the Chamber and Village Board to see if they would like to continue to participate.

NEWS BUSINESS:

Resolution: A motion was made by Councilor Dunham, seconded by Councilor J. Horning to pass a Resolution authorizing the Town of Parish Justice Court to apply for a Justice Court Assistance Program Grant, Roll Taken...

Councilor Dunham: Aye

Councilor Guindon: Aye

Councilor G.R. Horning: Aye

Councilor J. Horning: Aye

Supervisor Stelmashuck: Aye

motion carried.

Karen Gage Resignation, BAR Vacancy: A motion was made by Councilor G.R. Horning, seconded by Councilor Dunham to accept Karen Gage's Resignation on the BAR effective immediately. Roll taken...motion carried. Supervisor Stelmashuck will send Karen Gage a letter of appreciation for her many years of service.

Separate Resolution for 4 Years Terms for the Supervisor, Highway Sup't and Town Clerk: Supervisor Stelmashuck requested that Attorney Genant research the process to proceed for the change in terms.

New Equipment for Supervisor's Office: Paul Baxter will get quotes on a new computer, and a combination, printer, copier and fax machine.

Request for use of Town's Popcorn Machine: The Girl Scouts have requested permission to use the Town's Popcorn Machine. A motion was made by Councilor Guindon, seconded by Councilor J. Horning to allow the Girl Scouts to use the Town's Popcorn Machine pending that they submit a certificate of liability insurance. Roll taken...motion carried.

MEETING OPEN TO THE PUBLIC:

Fire Chief Harvey stated that the DEC has authorized a Burn Ban Statewide until 10/10/2012.

Doug Jordan asked who was doing the Dog Enumeration.

Supervisor Stelmashuck responded that Audrey Wagoner was conducting the enumeration. Supervisor Stelmashuck stated that Audrey has experience in conducting enumerations and the individual that had previously expressed interest was no longer interested.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #306 to #343 for a total warrant of \$44,014.73. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Guindon to approve the claims to the Highway Fund, those being claims #172 to #190. Discussion was held on claim #185 for the amount of \$660.65 for bee spray and paint. The Board expressed concern as they felt that the price was excessive. Hwy Sup't stated that he didn't realize how expensive it was. When he received the bill and realized what the product cost some it had been used and he was unable to return it. Hwy Supt't Dawley stated that no more purchases will be made from Nationwide Chemical Products.

Roll taken to approve the claims to the Highway Fund...motion carried.

TRUCK PURCHASES/EQUIPMENT PURCHASES:

A motion was made by Councilor Horning, seconded by Councilor J. Horning to make the following purchases:

2-2013 Trucks: 2-2013 Trucks from Stadium International off Oneida County Contract #1571. The agreed upon price of \$123,764.00 per vehicle with automatic transmission

and a 5 year warranty. The trucks will be financed through First Niagara Bank. The 1st payment is due in January. 7 years @ \$55,000.00 per year.

Plow Equipment and Dump Box: \$63,999.00 x 2 for a total amount of \$127,998.00 installed off the Henderson Cayuga County Bid.

Loader-Case 621 Wheeler Loader: Purchase from Monroe Tractor per NYS Award #33063 with options listed on order form for a price of \$112,161.66 less \$50,000 trade allowance for the town's used Deere 544 J Loader for a net price of \$62,161.66. Roll taken...motion carried.

OTHER:

Wingmen: A representative of the Wingmen requested that the Board consider raising the Wingmen's rate of pay to \$9.50 per hour-1/2 hour call in time & .50 cents night bonus.

More discussion will be held in Budget Workshops.

EXECUTIVE SESSION:

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to enter into Executive Session at 8:40 p.m. to discuss proposed pending or current litigation and Real Property. Roll taken...motion carried. Clerk Reader, Attorney Genant and CEO Bennett were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn to the Regular Meeting at 9:05 p.m. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Guindon to send correspondence to the Board with any potential code problems or violations with the change of occupancy by allowing the preschool to occupy the building with a cc to the Village Board. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor G.R. Horning to adjourn at 9:50 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk