

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held May 17th, 2012 in the Village Gym, Parish, NY. Supervisor Stelmashuck called the Meeting to order at 7:00 p.m.

Present: Stephen Stelmashuck, Supervisor
John Dunham, Councilor
G. Richard Horning, Councilor
Mary Lou Guindon, Councilor
John Horning, Councilor
Kelly Reader, Town Clerk

Also Present: Bob Genant, Town Attorney; Paul Baxter, Tug Hill Rep.; Craig Petit, MEO; Bill Alsworth, MEO; Krista Houghton, Doug Jordan, Dale Chapman, L.J. Harvey, Fire Chief; Kelly Britton, Loretta Richardson, Mary LaFlair, Deputy DCO; and Belden Dawley, Hwy Sup't.

APPROVAL OF Minutes:

April Regular Minutes: A motion was made by Councilor Guindon, seconded by Councilor J. Horning to approve the April Regular Meeting Minutes as received. Roll taken...motion carried.

May Joint Meeting Minutes: The May Joint Meeting Minutes were available for review. The Minutes will be reviewed and approved at the next Joint June Meeting.

SUPERVISOR'S REPORT:

Supervisor's Financial Report: Supervisor Stelmashuck presented a monthly Supervisor Report for April, 2012.

An expenditure and remaining balance report as of April 14th, 2012 was presented for review and given to each department. This report will aid in planning for the next budget process.

Revenue Reports: The Regular, Justice and Detailed Supervisor's Report for 4/2012 were received by the Board and filed with the Clerk.

June Calendar: The June Calendar will be available at the May Workshop.

COMMISSION REPORTS:

Community Affairs, Parks, Preservation and Recreation: Councilor Guindon reported the following:

The Boardwalk will be completed by November.

Friends of Parish Park-raised \$1,773. Right now with a promise of \$200+ unconfirmed amount.

Disk Golf-Opening Sat, May 19th @ 12:00 noon.

Spring Nature Walk no date set with Pat Carney yet.

Fields-APW Little League-APW has done some work.

Entering Town of Parish Signs-Mock samples were reviewed.

Needs of parks were discussed.

4 Wheeler/Snowmobile trails were discussed.

It was the consensus of the Town Board to authorize Councilor Guindon to send Thank you Cards to individuals for materials and or labor they provide as a donation to the Town.

Recently, wood chips were donated by Miller Lumber to place around the Town's Gazebo. Also, Nancy Bookheimer and Mary Houghton should be recognized for painting the Gazebo.

Emergency Services and Public Safety: Councilor Dunham reported that the Fire Advisory Board meets next Monday.
The new County Radio System is on target for updating.
Councilor Dunham suggested that Hwy Sup't Dawley inquire when they will be brought on Board with the new radio system.
Training for Fire Wardens was discussed.

Financial Affairs: Councilor J. Horning and Supervisor Stelmashuck met regarding the responsibilities of the Financial Affairs Committee.

General Government: Supervisor Stelmashuck stated the Report will be given under Audit by the Comptroller's Office.

Infrastructure, Policy and Public Facilities: Councilor G.R. Horning stated that they have price quotes on repairs for the Highway Building. Craig Petit reviewed price quotes on paint, materials and rental equipment to repair the Hwy Building.

Motion: On Repair of the Hwy Garage: A motion was made by Councilor Dunham, seconded by Councilor Guindon to authorize the selection of materials, paint and rental equipment from the information provided at the May Board Meeting and subject to inspection of the Town Hwy Building by the Town Board at the May 24th Workshop.
Roll taken...motion carried.

Councilor G.R. Horning suggested that the generator get boxed in to protect it from sand deposits. Possibly, using sheets of Marine Plywood.

Task Force: May Minutes were submitted by Fred Swartz.

Water Committee: Councilor Dunham stated that Doug Miller will be present at the May workshop to discuss water possibilities and funding opportunities.

REPORTS:

Legislator's Report: Legislator Holst was excused as he was attending a committee meeting.

Hwy Sup't Report: Hwy Sup't reported that the Highway Department has been cutting shoulders and cold patching on Stone Hill Road. Culvert pipes have been replaced on Voorhees Road. Also, rural cemeteries are being mowed. Moving outside wires at the Highway garage was discussed.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to authorize electrical services for the amount of \$1,842.31 plus the cost of 200 ft. of wire to relocate the outside electrical wires at the Highway Garage. Roll taken...motion carried.

Clerk's Report: Clerk Reader submitted a written Clerk's Report and Dog License Report for April 2012.

Assessor's Report: Assessor Lopitz has been getting ready for Grievance on May 22, 2012- 5:00 pm-9:00 pm. Also, he has been sitting with the Assessment Role.

CEO/ZEO Report: CEO Bennett gave his report at the May Joint Board Meeting.

DCO Report: A written DCO Report was reviewed by Deputy DCO LaFlair for April 2012.

The enumeration forms have been ordered and received.

Supervisor Stelmashuck will meet with D. J. Sanderson regarding the upcoming enumeration.

Planning Board Report: The April Planning Board minutes were received by the Board and filed with the Clerk. The Planning Board Chairman was excused and presented an e-mail report regarding an illegal subdivision, a site plan and a major subdivision.

Fire Chief's Report: Fire Chief Harvey gave the April 2012 Fire Report.

Tug Hill Circuit Rider's Report: Paul Baxter will be attending a CFA Workshop. Paul Baxter stated that the 2012 Tentative Tax Roll has been posted on the Town's Website.

Tug Hill Annual Dinner- Thursday, May 31, 2012 at Lake Delta in Rome.

Paul handed out Oswego County Tourism Brochures with a calendar of events for the summer of 2012.

Paul stated that he had not received any information regarding grant application for CNY Wireless.

Paul stated that he felt that there was not enough information or time to apply for a grant.

CORRESPONDENCE, COMMUNICATIONS & PETITIONS:

Invitation from Operation Oswego County Economic Development Meeting/Brunch- June 15, 2012 at 8:00 am. Councilor Guindon will attend. Councilor Dunham may also attend.

An e-mail was received from Luke Miller regarding cars speeding and squealing tires on Bidwell Road. The e-mail requested the Town ask for law enforcement to monitor the road for speeding motorists. A motion was made by Councilor Dunham, seconded by Councilor J. Horning to authorize Supervisor Stelmashuck to forward a copy of Mr. Miller's e-mail to the County Sheriff's Office. Roll taken...motion carried.

OLD BUSINESS:

Audit by the Comptroller's Office- The audit is complete. The final report has been forwarded to Albany.

The main findings were that there is not enough money in the A fund and too much in the B fund.

A response has been submitted to the report as required.

Dog Enumeration: D.J. Sanderson has agreed to conduct the dog enumeration. D. J. will conduct the enumeration in the month of June. Minimum wage and mileage will be paid to conduct the enumeration.

Syracuse Technologies Proposal: This company offers back up systems for the computers.

The Board will review the proposal at the next workshop.

Spring Clean- Up: May 19th 7:30 am-11:30 pm at the Highway Garage- Mayor Heagle and Supervisor Stelmashuck took inventory of Town and Village equipment that needs to be discarded.

The TV in the gym will be discarded.

Refrigerators will be discarded for a \$15 fee.

Tires will be accepted on rims.

A security box to discard personal papers will be available to the public.

New Visions, CNY Wireless, Comp USA Direct: There is a grant opportunity available- deadline June 1, 2012. Paul Baxter has expressed his concerns regarding the grant and applying for the grant doesn't seem feasible at this time.

Discussion was held regarding possibly approaching Oswego County to inquire if they would permit rental of space if their tower could hold equipment needed to provide Internet Service in our area.

Also, it was suggested to contact the Town of Amboy to inquire about the old AT&T Tower.

Resurfacing Tennis Courts at Merrill Park: Hwy Sup't Dawley will obtain price quotes to resurface the Tennis Courts. Also, it was suggested to ask the County Hwy Department if they could aid the Town with repairs.

Postage Machine: A motion was made by Councilor J. Horning, seconded by Councilor Dunham to lease a Postage Machine with Advanced Business Systems, Inc. for 36 months for the amount of \$52.00 per month. Roll taken...motion carried.

NEW BUSINESS:

Request for Recreation Funds for APW: An e-mail from Tina Baxter was received requesting recreation funds from the Town for the amount of \$2,000.00 to allow 5 additional youths from the Town of Parish attend Summer Recreation at APW.

Motion: A motion was made by Councilor Guindon, seconded by Councilor Dunham to authorize payment of Recreation Funds for the amount of \$2,000.00 for the purpose of allowing 5 additional youths from the Town of Parish attend APW Summer Recreation Program. Roll taken...motion carried.

Appointment of BAR Chair & Clerk:

BAR Chair: A motion was made by Councilor Dunham, seconded by Councilor Guindon to appoint Karen Gage as BAR Chair for Grievance on 5/22/2012. Roll taken... motion carried.

BAR Clerk: A motion was made by Councilor Dunham, seconded by Councilor Guindon to appoint Evelyn Stelmashuck as BAR Clerk on 5/22/2012, 5 p.m. – 9 p.m. Roll taken...motion carried.

MEETING OPEN TO THE PUBLIC:

Councilor Guindon stated that Key Bank's renovations look very nice.

Councilor Guindon also noted that the work that is being done on the former Catholic Church is a great improvement.

Doug Jordan asked if the prior Assessor is fighting for something from the Town. Attorney Genant responded that he hasn't heard of any action that has been taken.

Mr. Jordan asked if the 2001 Town Pickup has passed inspection.

Hwy Sup't Dawley stated that the 2001 Pickup will be taken off the road as it is in need of too many repairs that will be costly due to the age of the truck.

Hwy Sup't Dawley will research ideas to replace the Pickup Truck.

2001 F-250 Pickup Truck Bid: A motion was made by Councilor J. Horning, seconded by Councilor Dunham to place the 2001 F250 Pickup out on bid "As Is" with the right to reject any and all bids. Roll taken...motion carried.

Kelly Britton addressed an illegal building at 184 Easy Street, Parish, NY. The building has been built on the property line.

Mr. Britton read a letter that requests that the Town enforce the Town's Zoning Laws. Supervisor Stelmashuck stated that CEO Bennett is aware of the situation and is working on it. Also, to ensure that compliance is met the legal process needs to be pursued.

Possibly it may be necessary to go through the court system if the violations are not remedied

Fire Chief Harvey thanked the community for support of the Mother's Day Pancake Breakfast. Also, Fire Chief Harvey stated that to date 182 911 signs have been purchased and installed.

The Car Show's date is August 12, 2012.

Councilor G.R. Horning asked if the Town could find a cheaper auditor.

Supervisor Stelmashuck responded that we could possibly put the Town's Annual Audit out for bid.

Councilor Guindon stated that she has been nominated to Women of Distinction by Senator Richie's Office.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor G.R. Horning to approve the claims to the General Fund, those being claims #156 to #196 for a total warrant of \$21,543.97 and to authorize Supervisor Stelmashuck to hold claim #156 until he can ensure that it is not a double payment. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the Highway Fund, those being claims #91 to #121 for a total warrant of \$9,986.82. Roll taken...motion carried.

EXECUTIVE SESSION:

A motion was made by Councilor Dunham seconded by Councilor J. Horning to enter into Executive Session at 9:25 p.m. to discuss real property, litigation, and personnel. Roll taken...motion carried.

Attorney Genant and Clerk Reader were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn to the Regular Meeting at 9:45 p.m. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to adjourn at 9:46 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk