

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held April 19th, 2012 in the Village Gym, Parish, NY. Supervisor Stelmashuck called the meeting to order at 7:02 p.m.

Present:

Stephen Stelmashuck, Supervisor
J. Horning, Councilor
Mary Lou Guindon, Councilor
G. Richard Horning, Councilor
Evelyn M. Stelmashuck, Deputy Town Clerk

Excused: John Dunham, Councilor

Also Present: L.J. Harvey, Fire Chief; Belden Dawley, Hwy Sup't; Bob Genant, Town Attorney; Craig Petit, Hwy MEO; Paul Gage, PL Brd Member; Karen Gage, BAR Member; Kathy Perkins, resident; Barb Horning, resident; Keith Kinney, resident; Doug Jordan, resident; George Bennett, CEO; and Paul Baxter, Tug Hill Rep.

APPROVAL OF MINUTES:

March Regular Meeting Minutes: A motion was made by Councilor J. Horning, seconded by Councilor G. R. Horning to approve the March Regular Meeting Minutes as received. Roll taken...motion carried.

March Special Board Meeting: A motion was made by Councilor J. Horning, seconded by Councilor Guindon to approve the March Special Meeting Minutes as received. Roll taken...motion carried.

SUPERVISOR'S REPORT'S:

Supervisor's Financial Report: Supervisor Stelmashuck presented a monthly Supervisor's Report for March 2012 and a Revenue Report detailing where revenues were received from.

May Calendar: The May Calendar was presented and reviewed by Supervisor Stelmashuck. Supervisor Stelmashuck noted the following dates: May 19th-Spring Cleanup Day for the Town. May 28th all Town offices closed for Memorial Day

Revenue Reports: The Regular, Justice and Detailed Supervisor's Report for 3/2012 year to date were received by the Board and filed with the Clerk.

LIAISON REPORTS:

Community Affairs, Parks, Preservation and Recreation: Councilor Guindon reported she has spoken to Judy Lilley about the Summer Recreation Program. There will be a limit of 50 children from Parish for the program. Work on the Boardwalk at Merrill Park has started. Students from Os. Co. BOCES have done the frame work. The Park Committee has raised \$1,200 in donations so far. Had Fuller said he would match whatever was raised up to \$2,500. Nancy Bookheimer and Bob Chambers visited Erie Materials which has a material made of recycled plastic soda bottles made into a lumber like product which they would like to use for the bottom of the boardwalk. The opening of the park is scheduled for May 1st.

Emergency Services and Public Safety: Since Councilor Dunham was excused.

Financial Affairs: Supervisor Stelmashuck stated that he and Councilor J. Horning are going to meet in the near future to discuss the Finance Committee responsibilities.

General Government: Supervisor Stelmashuck stated that he saw the Comptroller's tentative Audit Report for 2010 and everything was very good except for one area which he and the Board knew would be questioned. The area in question is that the A fund is low and the B fund is high.

Infrastructure, Policy and Public Facilities: Supervisor Stelmashuck and Councilor G. Richard Horning will be meeting soon to discuss this.

Task Force: A written copy of the March Minutes was submitted by Fred Swartz.

Water Committee: Councilor Dunham met with Engineer, Doug Miller and will report on this next month.

Engineer Services: Doug Miller met with Councilor Dunham and will report on this next month.

REPORTS:

Legislator's Report: Legislator Holst excused as he is attending a Legislative Meeting.

Hwy Sup't Report: Hwy Sup't Dawley said that he is keeping 2 snowplows prepared in case we still have some snow. The Hwy Dept. has oil and stone ready to pave a road. They are just waiting for warmer temperatures. There have been quite a few trees down lately on Town Roads that had to be cleared away. The Hwy. Sup't Dawley stated that the brakes are gone on the loader and he will look into finding a mechanic that could work on this. Councilor J. Horning asked when the crew would be switching the road signs. Hwy Sup't Dawley stated that they would do it as they go to that road to work. Sup't Dawley said he would ask the Town Clerk to call National Grid to turn on the power at the park for May 1st. Supervisor Stelmashuck asked Sup't Dawley if he had discussed the painting of the Highway Garage with the men. He said they spoke about doing it in the summer and that the paint had to be tested for lead. Councilor J. Horning said he had tested the paint for lead and found none. Councilor Guindon asked Sup't Dawley if he had gotten a price on the signs that said entering the Town of Parish. Supervisor Stelmashuck said Councilor Dunham had gotten a price list on the signs.

Clerk's Report: Clerk Reader submitted a written Clerk's Report and Dog License Report for March, 2012.

Assessor's Report: Assessor Lopitz was unavailable.

CEO/ZEO Report: Newly appointed CEO Bennett said he had a tech help him put all files into the computer. He said he is going to start the fire inspections of the Town soon. He will be going through all the old files and sorting everything. He will be getting a clerk to answer the phone and file while he is out of the office.

DCO Report: A written DCO Report was submitted for March, 2012 and read by Supervisor Stelmashuck.

Planning Board Report: The March Planning Board Minutes were received by the Board and filed with the Clerk.

Fire Chief's Report: Fire Chief Harvey gave the March 2012 Fire Report.

Tug Hill Circuit Rider's Report: Paul Baxter said that Parish was very well represented at the Tug Hill Conference. He is going to have an upcoming workshop for ZBA Members, Assessors and CEO's. He will let us know on the date.

CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:

Supervisor Stelmashuck read a letter from County Environmental Management Council. A big concern in the County is a very dangerous plant called Giant Hogweed. It causes caustic burns and rashes worst than poison ivy. Craig Petit said that when he was mowing the road side on White Road last summer he hit some kind of plant that made a giant poof and he started to experience pain and severe itching on his body. He wondered if maybe that could have been some of the Giant Hogweed.

Supervisor Stelmashuck read a flyer from County Department of Solid Waste that said starting on May 2, 2012 they would accept household hazardous waste at the Bristol Hill Transfer station on Wednesdays 8 am-2 pm and on Saturdays 8 am-11 am.

Supervisor Stelmashuck said the Town received the Rabies Schedule for the County for 2012 and a clinic will be held in Parish on Wed. July 11th 6-8 pm.

Supervisor Stelmashuck read an invitation from the County Bar Association that they will be hosting a program at the Public Safety Center on May 4th starting at 9 am. Judge Hafner will be in charge with the guest speaker which will be Assistant DA Courtney Petit.

Councilor Guindon which is also Site Manager for the Parish Senior Dining explained about a program for seniors (over age 60), who can use a special \$3 coupon from the County to get a free lunch on certain days 11 am-2 pm at the Grist Mill Restaurant. There is a special menu to choose from. You can leave a tip if you want. Parish is the pilot program for this County endeavor.

Supervisor Stelmashuck read a notification from the State about "I Love My Park Day." It stated that everyone should go around and pick up trash that day and keep the park in a beautiful condition.

OLD BUSINESS:

Audit by the Comptroller's Office: Supervisor Stelmashuck stated as he did in the General Government Report that he was very pleased how the audit turned out.

New Visions, CNY Wireless, Comp USA Direct: No new information at this time.

Dog Enumerator: Supervisor Stelmashuck said that he had spoken to DJ Sanderson about accepting this job. Supervisor Stelmashuck made a motion which was seconded by Councilor Guindon to advertise about the Dog Enumeration. Roll taken...motion carried. Resident Doug Jordan asked how much this would cost and if it had been budgeted for. Supervisor Stelmashuck said yes on both accounts.

Authorize Action on Lawn Mowing of Vacant Properties: Supervisor Stelmashuck asked CEO Bennett and Attorney Genant to explain the laws dealing with this subject. Barb Horning asked how high the grass had to get to before they would cut it. Supervisor Stelmashuck said 10 inches.

Open Bids on Lawn Mowing of Vacant Properties: Supervisor Stelmashuck opened and passed around the 6 bids the Town received for the mowing of the vacant properties. The Board determined that Mid State Lawn & Tree Service, Inc. was the lowest bid per job. Deputy Clerk Stelmashuck will call them and have them send out a representative to meet with the Board next Thursday April 26th.

Crime Victim Awareness Tree: Supervisor Stelmashuck said Crime Victim's Right's Week is April 22-April 28, 2012, this year sponsored by SAF (Service to Aid Families). A tree will be planted on Thursday April 26th at 4 pm on the Town's corner lot on the four corners in Parish.

NEW BUSINESS:

Supervisor Stelmashuck had a request by Relay for Life to use the Town's corner lot on May 5th 10 am-2 pm. He made a motion to grant this request which was seconded by Councilor G. R. Horning. Roll taken...motion carried. We will have the electricity turned on by then.

Supervisor Stelmashuck asked for a motion which was seconded by Councilor Guindon to get Paul Baxter to see what kind of deal he could get the Town Board for ipads for each of them. Roll taken...motion carried.

Supervisor Stelmashuck spoke with the County about buying a little parcel of land that is next to our Highway Garage that they own that our sand pile sits on. They said they did not want to sell it at this time but would to rent it to us for \$1 for a year. Supervisor Stelmashuck made a motion which was seconded by Councilor J. Horning to approve our lease agreement with the County for two years. Roll taken...motion carried.

Supervisor Stelmashuck said he received a memo from the Village that the Town needs to move the Justice Court sign from outside the building as the flower border it is in is rotted. They asked Hwy. Sup. Dawley to meet with groundskeeper Lewis and move it closer to the road.

MEETING OPEN TO THE PUBLIC:

Craig Petit, Hwy, MEO asked about having the Town Highway crew mow the vacant properties instead of hiring an outside company. The Board said they would consider that. He also asked if a color printer could be purchased for the Hwy. Garage as the men can't read schematics that are printed out in black and white. Paul Baxter said the Town had 2 extra color printers and he would check into it. Craig also asked if each Town Hwy. Employee could have a set of keys to the Town Park because they are now taking turns opening and closing and being on park duty. The Board agreed with Councilor Guindon adding that the workers should sign for the keys that they receive. Craig also stated that he thinks they should have someone else besides Councilor J. Horning to test the Hwy Garage for lead because it is a conflict of interest and someone could make trouble down the road. Craig also asked when Town Vouchers had to be turned in. Supervisor Stelmashuck stated by noon the Thursday before the Board Meeting. Karen Gage, BAR Member asked why the A Fund was low and the B Fund high. Supervisor

Stelmashuck said it has always been like that because they try to keep the taxes down and this is how they do it by borrowing from the B Fund and putting it in the A Fund.

Doug Jordan resident asked when the outstanding issues regarding policies had to be resolved and Supervisor Stelmashuck said they would work on them this summer. Doug also asked if the lawsuit by the Town Clerk was being pursued. Attorney Genant informed him it was not a lawsuit merely an EOC complaint and that it had been resolved months before. Doug also asked how things were going with the Union Contract. Supervisor Stelmashuck said they were working on it.

Paul Gage Planning Board Member stated that audits are needed by a Town when they apply for grants. Supervisor Stelmashuck said yes this was true. Paul also asked what the red and white signs with slashes and Xs were on some properties around Town. CEO Bennett said that they were for the Firemen to let them know that the building was uninhabited and too dangerous to go in if it had an X on it. If it has a slash on it was uninhabited but could be saved.

Fire Chief Harvey reminded everyone that the burn ban was still in effect through May 14th. The fine for burning unlawfully is anywhere from \$350 to \$15,000. He also said that the Department would be having an open house at the Fire Station this Saturday and Sunday, April 21st & 22nd, 10 am -2 pm. They will be doing a mock accident drill at noon on Saturday with an extrication of someone from an over turned car. The Chief also reminded everyone of the Mother's Day Pancake Breakfast at the Fire Station on Sunday May 13th.

MEETING CLOSED TO THE PUBLIC

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #108 to #155 for a total warrant of \$24,116.77. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor G. R. Horning to approve the claims to the Highway Fund, those being claims #57 to #90 for a total warrant of \$12,046.56. Roll taken...motion carried.

EXECUTIVE SESSION:

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to adjourn to Executive Session at 8:47 p.m. to discuss Real Property, Litigation, and Personnel. Roll taken...motion carried. Town Attorney Genant and Deputy Clerk Stelmashuck were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to adjourn from Executive Session to the Regular Meeting at 9:05 p.m. Roll taken...motion carried.

Paul Baxter checked and said the printers the Town had were not compatible for the Highway Garage computer.

Councilor Guindon asked if the Town Handbooks could be upgraded soon. Supervisor Stelmashuck responded that they could.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Guindon to adjourn at 9:07 p.m. roll taken...motion carried.

Respectfully submitted,

Evelyn M. Stelmashuck
Deputy Town Clerk