

**TOWN OF PARISH
BOARD MEETING
DECEMBER 16, 2010**

REGULAR MEETING

Supervisor Stelmashuck opened the meeting at 7 PM. All said the pledge.

Present: Steve Stelmashuck, Supervisor John Dunham, Councilor
Mary Anne Phillips, Councilor Doug Jordan, Councilor
MaryLou Guindon, Councilor Kathy McGaffick, Bookkeeper

Excused: Belden Dawley, Highway Superintendent; Kelly Reader, Town Clerk; Denise Sigourney, Assessor; Maureen Wafer, Code Enforcement Officer; Michael LaFlair, Dog Control Officer

Also Present: L.J. Harvey, Fire Chief; Bill Scriber, Planning Board Chairman; Craig Pettit, Town Highway Department; Krista & Bill Alsworth.

Approval of Minutes:

Motion was made by Councilor Phillips to approve the November 18th Regular Town Board meeting as presented, seconded by Councilor Jordan, motion carried.

Supervisor's Reports:

Supervisor's Financial Report: Supervisor Stelmashuck waived the report till the Year End meeting.

January Calendar: Supervisor Stelmashuck waived the calendar till the Year End meeting.

Revenue Reports: Supervisor Stelmashuck waived the Revenue Reports till the Year End Meeting.

Committee Reports:

Community Affairs, Parks, Preservation and Recreation Committee – Councilor Guindon: Councilor Guindon stated she had nothing to report.

Emergency Services and Public Safety Committee – Councilor Dunham: Councilor Dunham stated he had nothing to report.

Financial Affairs Committee – Councilor Phillips: Councilor Phillips stated they have met once and the report when ready will come from Fred and herself.

General Government Committee – Supervisor Stelmashuck: Supervisor Stelmashuck stated they have some issues to go into.

Infrastructure, Policy and Public Facilities Committee – Councilor Jordan: Councilor Jordan stated they have the employee handbook together and waiting for the Lawyer to review and return. Then the Board can review and vote.

Task Force: The November Task Force Meeting minutes were submitted by Fred Swartz and reviewed.

Water Committee – Trustee Allardice: Trustee Allardice was not present. Supervisor Stelmashuck stated the report was presented at the December 2nd Joint Board Meeting.

Reports:

Legislator Report – Barry Leemann: Tabled, Legislator Leemann not present.

Highway Superintendent Report – Belden Dawley: Excused due to illness.

Clerk Report – Kelly Reader: Excused

Assessor Report – Denise Sigourney: Supervisor Stelmashuck read the report submitted by Denise. She is up-to-date on the revaluation process and will set up a meeting in February to review.

Code Enforcement Officer Report – Maureen Wafer: Supervisor Stelmashuck stated the report was submitted at the December 2nd Joint Board Meeting.

Dog Control Officer Report – Michael LaFlair: Excused.

Planning Board Chair Report – William Scriber: Linda Paul submitted the Meeting minutes. Bill Scriber gave a report to the Board. The Comprehensive Plan went to the Town Board then to the Planning Board. They submitted it for review to Tug Hill but have not received it back as yet. Councilor Guindon said she would ask Katie Malinowski about it when she sees her tomorrow. Councilor Dunham asked the Supervisor how the agenda was made and Supervisor Stelmashuck told him it has been that way since the last Supervisor. Councilor Dunham asked to have Legislator Leemann moved to the end of the reports and move the Planning Board to the top. Supervisor Stelmashuck told him that was feasible.

Fire Chief Report – Lawrence Harvey: L.J. reviewed his report to the Board. He stated in 2003 they had a total of 279 calls and so far this year they have had 379.

Tug Hill Circuit Rider Report – Paul Baxter: Tabled, not present.

**Town of Parish Board Meeting
December 16, 2010 – Continued:**

Correspondence, Communications and Petitions:

Supervisor Stelmashuck stated there was no correspondence

Old Business:

Comprehensive Plan – Update: Supervisor Stelmashuck stated when they receive it they will review it and then schedule a Public Hearing, then it can be sent to the County.

Town Logo – Update: Councilor Jordan stated this was being worked on by Christine O'Hara and they hope to have it ready by the first of the year, in time for the handbook.

Employee Handbook – Update: Supervisor Stelmashuck stated the committee will meet on Monday to finalize the employee handbook.

Status of Merrill Park Grant – Update: Supervisor Stelmashuck stated the Town did not receive the Grant and after the first of the year the Grant Writer will report to the Board.

Audit by the Comptroller's Office – Update: Supervisor Stelmashuck thinks the Comptroller's office is waiting till the new officers are in office then will make suggestions.

New Visions – Update: Councilor Guindon told the Board there are about 400 signed up. They have till the 20th of December. She said Bill Scriber was trying to do a phone message to all 13131 zip codes but has not been able to get the number he needs to do this. Discussion followed. Councilor Guindon said an email was sent out.

Dog Licenses: Councilor Dunham asked if they got all the dogs licensed. Supervisor Stelmashuck thought they had less than 100 left and they are working with the Justice's on this.

New Business:

Supervisor Stelmashuck stated the new business was mainly meetings and workshops:

Board Workshop on Employee Handbook: Monday, December 20th @ 5:30 pm.

All Town Offices Closed to Observe Christmas, Friday December 24th

Board Year End Meeting, Thursday December 30th @ 6:00 pm

All Town Offices Closed to Observe New Year's, Friday December 31st

Councilor Phillips asked if the first meeting in January could be changed from Thursday the 6th to Wednesday the 5th.

Motion was made by Councilor Jordan to change the Organizational Meeting from January 6th to the 5th, 2nd by Councilor Phillips, motion carried.

January 13th is the Joint Board Meeting and January 20th is the Regular Town Board Meeting. The 27th is the Real Property workshop @ 7 pm. Discussion followed,

Motion amended: Motion made by Councilor Jordan to change the meeting on the 5th to the 4th because of a Task Force meeting at the Gristmill, seconded by Councilor Phillips, motion carried.

Meeting Open to the Public:

Supervisor Stelmashuck opened the meeting to the public. There were no responses.

Approval of Bills:

General Fund: A motion was made by Supervisor Stelmashuck to approve the claims to the General Fund, those being claims #383 to #424 for a total warrant of \$23,526.86, seconded by Councilor Phillips, motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck to approve the claims to the Highway Fund, those being claims #258 to #274 for a total warrant of \$23,434.01, seconded by Councilor Jordan, motion carried.

Councilor Phillips questioned Claim #265 and approves only \$94.00 and wait for more information on the balance forward.

Councilor Phillips had questions on the drug testing.

Motion Amended: Motion made by Supervisor Stelmashuck to change the Highway Fund to \$22,434.01 for claims #258-274 with correction on claim #265, seconded by Councilor Phillips, motion carried.

Executive Session:

Motion made by Supervisor Stelmashuck to go into Executive Session at 7:29 pm to discuss contract negotiations, personnel and litigation, seconded by Councilor Phillips, motion carried.

Motion made by Supervisor Stelmashuck to adjourn from Executive Session at 7:47 pm, seconded by Councilor Guindon, motion carried.

**Town of Parish Board Meeting
December 16, 2010, Continued:**

Tug Hill Report, Paul Baxter: Paul reported on next year's Local Government Conference.

Motion made by Supervisor Stelmashuck to go into Executive Session at 8:16 pm, seconded by Councilor Phillips, motion carried.

Motion made by Councilor Jordan to adjourn from Executive Session at 9:25 pm, seconded by Councilor Dunham, motion carried.

Motion made by Supervisor Stelmashuck to accept changes for the new union contract, seconded by Councilor Guindon. Roll taken:

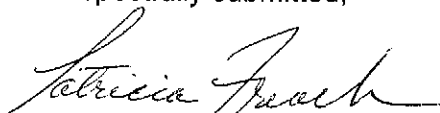
Councilor Jordan: Nay Councilor Guindon: Aye Supervisor Stelmashuck: Aye

Councilor Dunham: Aye Councilor Phillips: Aye

Motion carried.

Motion made by Councilor Jordan to adjourn the meeting at 9:30 pm, seconded by Councilor Dunham, motion carried.

Respectfully submitted,



Patricia French,
Parish Deputy Town Clerk