

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held May 20th, 2010 at the Village Gym. The Meeting was called to order by Supervisor Stelmashuck at 7:00 p.m.

Present:

Doug Jordan, Councilor
John Dunham, Councilor
Mary Lou Guindon, Councilor
Mary Ann Phillips, Councilor
Stephen Stelmashuck, Supervisor
Zackary Maurer, Youth Rep.
Kelly Reader, Town Clerk

Also Present: Belden Dawley, Hwy Sup't; L.J Harvey, Fire Chief; Mark Adams, Assist Fire Chief; Bob Genant, Town Attorney; Maurer Wafer, CEO; Mary LaFlair, Deputy DCO, Denise Sigourney, Assessor; Paul Baxter, Tug Hill Rep.; Keith Kinney and Mary Anne Pelkey.

APPROVAL OF MINUTES:

April Regular Meeting: A motion was made by Councilor Phillips, seconded by Councilor Jordan to approve the Minutes of the April Meeting as received. Roll taken... motion carried.

April Special Meeting: A motion was made by Councilor Jordan, seconded by Councilor Phillips to approve the Minutes of the April Special Meeting as received. Roll taken...motion carried.

May Town/Village Joint Meeting: A motion was made by Councilor Jordan, seconded by Councilor Guindon to approve the May Joint Minutes as received. Roll taken...motion carried.

SUPERVISOR'S REPORTS:

Supervisor's Financial Report: The Supervisor's Financial Report was received by the Board and Filed with the clerk.

June Calendar: Supervisor Stelmashuck reviewed some dates and events on the June Calendar:

Saturday, June 5th, Parish Alumni Banquet

Thursday, June 10th @ 6:30 p.m.-Public Hearing on reducing the number of members on the ZBA and the Planning Board.

Thursday, June 10th @ 6:45 p.m.-Public Hearing on draft of Updated Comprehensive Plan.

Tuesday, June 15th-Non-Jury Trial.

Saturday, June 19th-7:30am-11:30am-Spring Clean-up Day.

Revenue Reports: The Board has Detailed Reports on all accounts for April and May.

Committee Reports:

Community Affairs Committee: Councilor Guindon reported that the committee met on May 17th and worked on priorities in the community. Proposals for a community newsletter were discussed.

Emergency Services and Public Safety Committee: Councilor Dunham reported that he attended a Retirement Meeting for the County Fire Coordinator, John Hines. Councilor Dunham also stated that a rep. from Bass Company will schedule a time to meet with the CEO to give a demonstration

Financial Affairs Committee: Councilor Phillips stated that she attended a conference in Rochester relating to financial affairs. Councilor Phillips stated that they covered a lot of material at the conference. Annual reviews of the Town's Policies were discussed.

Hand scanners were discussed to verify employees are punching in and out of work.

General Government Committee: Supervisor Stelmashuck stated that the committee will meet with the Teamster on June 2nd at 4:00 p.m.. More discussion will be held regarding the negotiations of the contract in Executive Session,

Infrastructure and Public Facilities Committee: Councilor Jordan stated that he had no report other than Spring Clean-up will be held on June 19th, from 7:30 am to 11:30 am. Spring Clean-up will be conducted as it has in the past.

Parks, Recreation, and Preservation Committee: Supervisor Stelmashuck stated that he had received a copy of a letter from the Heritage Foundation honoring the Grass Roots Movement for raising money for the improvements at the gym.

Also, about 30 youths have signed up for a summer program at the Middle School for older kids.

Hwy Sup't Dawley submitted a sign proposal for the Board to review. Councilor Guindon was asked to review the proposal and to give input or suggestions.

REPORTS:

Legislator's Report: Supervisor Stelmashuck read a written report from Legislator Leemann regarding County issues.

Hwy Report: Hwy Sup't Dawley stated that they had to construct a new turn-around on Harrington Drive for the snowplows as a doublewide has been placed where they used to turn the plows around.

Tree limbs were removed on Bidwell Road for safety purposes due to a wind storm. Four dump trucks have been put together and are ready for use.

Matt Jarvis on St. Mary's Road has requested that the road be relocated away from his house.

Discussion was held that the cost would be the responsibility of the property owner and the road would have to be built to Town Specs before the Town would take ownership. It was recommended that Mr. Jarvis contact the Planning Board.

Clerk's Report: Clerk Reader submitted that Clerk's Monthly Report and the Dog License Report for April 2010.

Assessor's Report: Assessor Sigourney stated that she has the reval just about completed. Also, the Assessor has been sitting with the Tentative Roll as required.

CEO Report: CEO Wafer gave the CEO Report for April-May, 2010. \$702.50 was received for April 2010.

DCO Report: Deputy DCO LaFlair reviewed a written DCO Report for April 2010.

Planning Board Report: Supervisor Stelmashuck reviewed a written Planning Board Report from PL Brd Chair Scriber. Also, the Board has received a copy of the April Planning Board Minutes.

Fire Chief's Report: Fire Chief Harvey gave the Fire Report for April 2010. Fire Chief Harvey thanked Hwy Sup't Dawley for his assistance in removing trees. Also, Fire Chief Harvey stated that brush fires are a DEC violation.

CORRESPONDENCE, COMMUNICATIONS, AND PETITIONS:

Letter from Governor Patterson

Letter from ORPS on Equalization Rate

Flyer from Environmental Protection Agency

Flyer from Retired Public Employee's Assoc.

Flyer from APW Alumni Association

April Task Force Meeting Minutes

OLD BUSINESS:

Zoning Board of Appeals & Planning Board Inter-municipal Agreement with Village-Attorney Genant stated that the current ZBA and Planning Board would be abolished and re-established by passing local laws. The local laws would consolidate the Boards and indicate the number of members for each Board. The new Boards would be established and take effect immediately upon filing the local laws with the Secretary of State.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Phillips to hold a Public Hearing on June 10th @ 6:30 p.m. to consider adoption of Local Laws 1&2 to re-establish the Planning Board and ZBA. Also, to reduce the members on the Planning Board from 7-5 members and reduce the members on the ZBA from 5-3. Roll taken... motion carried.

CEO Enforcement Officer Inter-municipal Agreement with Village: This process can be accomplished by an Inter-municipal Agreement with the Village.

Workshop with Auditors on Highway Payroll: Thursday, May 27th @ 6:00 p.m. Potential goals of the Town will also be discussed.

Other: Councilor Jordan spoke in regards to petty cash for various departments as postage needs to be purchased for various mailings.

The CEO's Office and the Planning Board already have petty cash as they receive money.

Supervisor Stelmashuck stated that if any department feels they need petty cash or funds for postage they can discuss the issue with the Board at any time.

Also, Councilor Jordan didn't feel it was appropriate to submit the list of goals to the grant writer from Councilors Dunham and Guindon because the entire Board did not have input on the list. Supervisor Stelmashuck stated that the list is only suggestions and the entire Board would have to approve any decision.

Supervisor Stelmashuck stated that at any time any member of the Board can submit proposals or suggestions for consideration or discussion.

NEW BUSINESS:

Approval of Updated Comprehensive Plan Public Hearing: Thursday, June 10th, 2010 at 6:45 p.m.. A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to schedule a Public Hearing on June 10th @ 6:45 p.m. for approval of the updated Comprehensive Plan Draft. Roll taken...motion carried.

Approval to Change dates on Sign Board from Settlement to Incorporation: A motion was made by Supervisor Stelmashuck, seconded by Councilor Jordan to authorize the date on the sign board to be changed from the Settlement date to the Incorporation date. Roll taken...motion carried.

Fill Constable Training Officer Vacancy: Ryan Zarnowski is a resident of the Town and has Peace Officer status. Mr. Zarnowski is interested in filling the position.

It was suggested to limit the applicants for consideration to the Town of Parish.

Also, it was suggested to contact Bob Dalton to get his input.

Open Bids for Work at Town Park and Corner Lot:

Park: Precision Plumbing-\$1,125.00

Electric at Corner Lot-William Cart-\$963.66

Also, Hwy Sup't Dawley stated that they will be purchasing 5 loads of Pea Stone to place under the playground equipment per request from the Town's insurance company.

Posting of Easy Street to prohibit ATV Traffic: Supervisor Stelmashuck stated that he had received a complaint regarding ATV traffic on Easy Street.

The road is not legally open for ATV travel. It was suggested for Hwy Sup't Dawley to invite Oswego County, ATV President, Steve Cronk to the next meeting to get suggestions on how to address the problem.

Updating and Expansion of Town Policies: Tug Hill Commission has a Technical Paper Series regarding policies.
More discussion will be held at a later date.

MEETING OPEN TO THE PUBLIC:

Mary Anne Pelkey asked if both Senior Citizens Groups are involved in the Community Garden. Councilor Guindon stated that she wasn't sure but she would notify the group at the Senior Nutrition Site that it was available.

Karen Gage asked if the Ethics Policy was going to be revisited. Supervisor Stelmashuck stated that the Ethic's Policy was one of the policies that the Board will revisit and possibly form a committee.

Councilor Guindon stated that the Chapel at Pleasant Lawn is available for marriages. Cemetery Signs were discussed.

Foil Forms and charges for copies were discussed.

Supervisor Stelmashuck responded that the topic could be revisited.

Paul Baxter, Tug Hill Rep. stated that Supervisor Stelmashuck attended the Tug Hill Meeting on May 6th, in Camden.

May 26th, a Tug Hill Meeting is scheduled at 4:00 p.m. at the West Monroe Town Hall. A Historical Tour is scheduled at 3:00 p.m. for anyone interested.

June 14th, 2010, a Salmon River Council of Government Meeting will be held at the Albion Municipal Building at 7:00 p.m..

Tug Hill will be scheduling some training sessions on mapping resources and Planning Board issues.

Paul Baxter stated that he has updated the Town's Website and posted the Annual Financial Report as required.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Jordan to approve claims to the General Fund, those being claims #177 to #218 for a total warrant of \$15,523.54. Roll taken...Councilor Phillips-abstained... motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Jordan to approve the claims to the Highway Fund, those being claims #104 to #137 for a total warrant of \$9,336.68. Roll taken...Councilor Phillips abstained...motion carried.

EXECUTIVE SESSION:

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to take a five minute recess at 9:10 p.m. and to enter into Executive Session to discuss proposed acquisition, lease or sale of Real Property, contract negotiations, and employment history of a particular employee. Roll taken...motion carried.

A motion was made by Councilor Jordan, seconded by Councilor Phillips to adjourn from Executive Session at 9:40 p.m. Roll taken...motion carried.

A motion was made by Councilor Jordan, seconded by Councilor Phillips to adjourn at 9:41 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk