

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held December 18th, 2008 at the Village Gym. The meeting was called to order by Supervisor Stelmashuck at 7:00 p.m.

Present:

Stephen Stelmashuck, Supervisor
Mary Ann Phillips, Councilor
Robert Frederick, Councilor
Doug Jordan, Councilor-8:06 p.m.
Dale Chapman, Councilor
Zackary Schryver, Youth Rep.
Kelly Reader, Town Clerk

Also Present: Kathy McGaffick, Bookkeeper; John Dunham, Assist Fire Chief; L.J. Harvey, Fire Chief; Harold Babcock, CEO; Bob Genant, Town Attorney; Carl Dayger, Hwy Sup't; Mary Lou Guindon, Rec. Coordinator; Robert Dalton, Constable in Charge; Clara Sterio, Assessor; Paul Gage, Planning Board Member; Karen Gage, BAR Member; Paul Baxter, Tug Hill Rep.; Ray Robbins, Highway Dept.; Sharon Robbins, Keith Kinney, Bill Bubis, Nancy Fletcher, Ryan Zarnkowski, David Fadden, and Steven Scott.

APPROVAL OF SPECIAL MEETING MINUTES: A motion was made by Councilor Phillips, seconded by Councilor Chapman to approve the Minutes of the Special meeting held December 11th, 2008 as received. Roll taken...motion carried.

SUPERVISOR'S REPORTS:

The Supervisor's Report was reviewed by the Board and filed with the clerk. The January Calendar was presented for review. Supervisor Stelmashuck noted that the Organizational Meeting will be held on January 8th, 2009 at 7:00 p.m. and all Town Offices will be closed on January 19th, 2009 in observance of Martin Luther King Day. The Town and Justice Revenue Reports were reviewed and filed with the clerk. The Payroll Report was reviewed by the Board and filed with the clerk. Supervisor Stelmashuck stated that the dates selected by the Board Members were to determine requested payroll deduction information. More discussion will be held in Executive Session.

REPORTS:

Legislator Report: Tabled-Supervisor Stelmashuck stated that if any one had any questions to contact Legislator Leemann.

Hwy Report: Hwy Sup't Dayger stated that they will begin purchasing salt after the 1st of the year.

Councilor Phillips asked if he had any contact with the County Hwy Dept. regarding the installation of Amish Signs.

Hwy Sup't Dayger stated that he did contact Oswego County Deputy Hwy Sup't regarding the request and he stated that he would get back to Hwy Sup't Dayger.

Clerk's Report: Clerk Reader submitted a written Town Clerk's Report for November 2008. Also, a monthly Dog License Report was submitted for review.

Assessor's Report: Assessor Sterio stated that it is a busy time as she is trying to get the Senior Star Exemption applications out. Assessor Sterio is also trying to get ready for the Tentative Roll.

CEO Report: CEO Babcock gave the CEO/ZEO Report for November 2008.

CEO Babcock stated that he is dealing with a lot of zoning issues. Permits are up 13.5%. The proposed Fee Schedule increase was discussed.

Councilor Chapman asked CEO Babcock why he feels the Zoning and Bldg Fees should be increased.

CEO Babcock responded that the increase would bring the fees up to scale with other municipalities. Also, some inspections require multiple inspections which require more time and mileage.

The consensus of the Board was to take more time for consideration and to make the final determination at the Organizational Meeting on January 8th, 2009. Councilor Phillips asked what the status was on the people living in the camping trailer year around on the end of Co Rt. 38 and St. Rt. 104. CEO Babcock stated that he would check with Town Attorney Genant on the status.

Planning Board Chair Report: Minutes were received by the Town Board for review. Supervisor Stelmashuck stated that if any members of the Board have any questions contact Planning Board Chair Scriber. Supervisor Stelmashuck stated that he is aware that the Planning Board is working on updating the Comprehensive Plan

Fire Chief's Report: Fire Chief Harvey gave the Fire Report for November 2008. Also, Fire Chief Harvey reported that calls are up by 13 calls to date.

Rec. Coordinator's Report: Rec. Coordinator Guindon stated that there was a successful Holiday Celebration held on December 6th, 2008 that included a Christmas Tree Lighting Ceremony and a celebration at the Gym. A New Eve's Celebration is being planned. Discussion was held regarding Kara Perkins's payroll increase-more discussion will be held in Executive Session. Rec. Coordinator Guindon had submitted a letter of support of the increase. Rec. Coordinator Guindon presented a spread sheet on Rec. Coordinator duties to provide information to aid in creating a job description for a Recreation Coordinator. The Supervisor will compile a draft for an advertisement to fill the vacancy for the position of Rec. Coordinator. The Board will review the draft at the Special Meeting on December 29th, 2008. Councilor Phillips thanked Rec. Coordinator Guindon for her service as Recreation Coordinator.

Correspondence, Communications & Petitions:

Newsletter from Oswego County Humane Society
Christmas Card from Barton & Loguidice
November Economic Development Task Force Minutes
Thank You Note from Bertha Weaver-Thanking Carl Dayger, Hwy Sup't for removing a deer by her driveway on a Sunday.
Public Hearing Flyer: Supervisor Stelmashuck stated that he didn't know who distributed the flyer. The flyer is informing the public on the Public Hearing on December 29th 2008 to discuss going from Three Elected Assessors to One Sole Appointed Assessor.

MEETING OPEN TO THE PUBLIC:

Supervisor Stelmashuck introduced Zackary Schryver as the Town Board's Youth Rep. from APW. Zack is also the Youth Rep. on the APW School Board. Paul Baxter, Tug Hill Rep. commended the people from Parish that attended the workshop on the Open Meeting Law and the Freedom of Information Law on December 4th, 2008 in West Monroe as he felt that Parish was well represented. On January 20th, 2009 in Boonville there will be Energy Management Workshop for municipalities.

Karen Gage, BAR member asked why a reval has not been completed in the Town. Supervisor Stelmashuck stated that the Board is waiting to see if the Town is going to a Sole Appointed Assessor as they could conduct a Town-wide Reval and save the Town money.

Karen Gage stated that she doesn't feel that a Sole Appointed Assessor can conduct a reval without the aid from a Reval Company and she thinks it should be done by now. Assessor Sterio explained the way the Equalization Rate is determined.

MEETING CLOSED TO THE PUBLIC.

OLD BUSINESS:

Letter to Lena Brosnan: Supervisor Stelmashuck will compile the letter for the Board to review prior to it being sent.

RFP for Town-wide Reval: The Board was satisfied with the final draft submitted by the Town Attorney. A final decision will be made at the Special Meeting held December 29th, 2008 at 7:00 p.m.

Retroactive Pay for Summer Rec. Assistant Director/Health Director: More discussion will be held in Executive Session.

Proposed New Code Enforcement & Bldg Permit Fee Schedule: More information is needed to be obtained by the Board before a decision will be made.

Interview and/or approve a Grant Writer:

1. Ross Gullo, Oswego County BOCES
2. DBS Planning Consultants
3. Peter Clough, Four Point Construction Management & Consulting

It was the consensus of the Board to obtain price quotes from each Grant Writer on the fees that they will charge for writing grants.

Also, the Grant Writers will be contacted to see if they are interested in writing grants for both small and large grants.

Interview and/or approve an External Auditor:

1. Frank J. Basile, CPA's-New Hartford-Requested additional information and they will be sending a packet.
2. The Bonadio Group-Syracuse-Supervisor Stelmashuck stated that he did an over the phone interview and they will be sending a packet of information.
3. Green & Seifter-Syracuse--A proposed outline was submitted and they will be sending a packet.

Once all the information is received from the auditors the Board will compare and review the information.

Establishing a Parish Constabulary: Attorney Genant stated that it is not a lengthy process to establish a Constabulary and it is accomplished by passing a local law. Bob Dalton, Constable in Charge explained by establishing a Constabulary it provides a lot of benefits to the local Peace Officer without the expense of a local Police Dept. Providing a Constabulary allows the Town to authorize the Constables as much or as little additional duties to protect the public as the Board wants to allow. as well as performing their basic duties that they are currently providing.

A Constabulary also allows participation in grant applications.

Ryan Zarnkowski explained that Constable Training is annual and more extensive than peace officer agencies requirements.

The Towns of Amboy, Granby, and Hannibal have established a Constabulary.

Information was provided regarding the Town's option of adopting a Constabulary and there were samples of Local Laws from other municipalities submitted for the Board's review.

Ryan stated this is an opportunity for municipalities to provide police protection affordably.

It was the consensus of the Board to have a workshop just on this specific topic before making a decision.

Specific Counsel to Definitively Address BAR Issues, Ethics Issues, and Payroll

Issues: Supervisor Stelmashuck is in the process of preparing a letter to the candidates to see if there is an interest and to set up interviews.

ZBA Vacancy: A motion was made by Supervisor Stelmashuck, seconded by Councilor Frederick to reappoint Francis Spaman to the ZBA vacancy effective 1/1/2009 and to expire on 12/31/2013. Roll taken...motion carried.

Planning Board Vacancy: A motion was made by Supervisor Stelmashuck, seconded by Councilor Frederick to reappoint William Scriber to the Planning Board vacancy effective 1/1/2009 and to expire on 12/31/2015. Roll taken...motion carried.

Resolution to go from Three Elected Assessors to One Appointed Assessor: The Public Hearing with a Special Meeting to immediate follow has been advertised and will be held on December 29th, 2008 at 7:00 p.m.

Vacancy of Clerk to the Planning Board, ZBA, And BAR-The letters of interest deadline is January 14th, 2009 by 4:00 p.m.

Town Property in Happy Valley: Attorney Genant stated that he had spoke with Christmas Assoc. and indicated that the Town wanted a monetary amount in exchange for a Quit Claim Deed. Christmas Assoc. will get back to Attorney Genant with a decision.

Proposals from Packway Canine Services: The proposal will be discussed at the Organizational Meeting on January 8th, 2009. Information will be provided for current Dog Control Expenses.

Proposals to add 130 Acres to Happy Valley WMA: Stipends in lieu of taxes were discussed. Attorney Genant spoke to David Hastings, Real Property Director and Mr. Hastings stated that currently there is no standard or policies at this time to apply for a stipend in lieu of taxes for WMA Property. It was suggested to lobby Senator Aubertine and Assemblyman Townsend to begin the process of the request to receive a stipend in lieu of taxes to be paid to the Town of Parish for WMA Property. Orwell is currently receiving a stipend for a similar situation. Tug Hill will also provide additional information regarding this issue.

NEW BUSINESS:

2009 Organizational Meeting: January 8th, 2009 at 7:00 p.m.

Summer Recreation Transportation Bill from APW: A transportation bill for Summer Rec. Trips was submitted for the amount of \$4,113.15 for the same number of trips in 2007. Supervisor Stelmashuck stated that in the past the price was considered by the Transportation Office. Presently, everything goes through the Business Office and the bill is much higher. The same number of trips will cost the same or more for 2009. It was the consensus of the Board to consider cutting costs for transportation for 2009 Summer Recreation.

Authorize Prepayment of Bill to renew Town's Domain Name and E-mail Access: A motion was made by Supervisor Stelmashuck, seconded by Councilor Frederick to pay ½ of the cost with the Village paying the remaining cost for the Town's Domain name and E-mail access for the period of service we are currently in and to authorize prepayment when the subscription comes due in May of 2009. Roll taken...motion carried.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Frederick to approve the claims to the General Fund, those being claims #425 to #455 for a total warrant of \$22,624.42. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Jordan to approve the claims to the Highway Fund, those being claims #239 to #252 for a total warrant of \$14,986.26. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Jordan to take a 5 minute recess at 9:06 p.m. and to enter into the Year End Meeting prior to entering into Executive Session. Roll taken...motion carried.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Jordan to enter into Executive Session at 9:43 p.m. to discuss contract negotiations with the Teamster's

Union, possible litigation, and the employment history of a particular employee or employees. Roll taken...motion carried.

The Town Attorney and Bookkeeper were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Chapman to adjourn from Executive Session at 10:54 p.m. Roll taken...motion carried.

A motion was made by Councilor Jordan, seconded by Supervisor Stelmashuck to adjourn at 10:55 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk